



## GALGOTIAS UNIVERSITY

### Semester End Examination & Backlog Examination- January 2023

#### Instructions for Students

1. SEE will be conducted offline at Galgotias University campus.
2. Students are advised to carry University Identity Card and Hall Ticket to the examination hall, failing which they will not be allowed to appear in examination.
3. **Students should enter the examination hall before the commencement of the examination. Late comers may be allowed subject to a maximum by 30 minutes from the commencement of examination on exceptional grounds only.**
4. Students shall not be allowed to carry mobile phones, electronic gadgets (Other than the scientific calculator) or any other type of incriminating material in the examination Hall.
5. Students shall not be allowed to carry prohibited items such as books, written papers, or any other type of incriminating material in the examination hall.
6. **Students are instructed to fill the OMR. Answer Scripts without filled OMR bubbles will be treated as null and void. Use blue/black pen only to fill the bubbles in the OMR Grid.**
7. Students are advised to read and follow instructions printed on the answer booklet and check the answer booklet for number of pages and for its condition before writing.
8. Exchange or borrowing of pen, pencil, eraser, scale, calculator, etc. during examination is prohibited. In emergent situations, these may be permitted through the invigilator only.
9. **Students are allowed for washroom only in the second hour of the examination.**
10. **Students are allowed to leave the examination hall after two hours. No student is permitted to move out in last half an hour of the examination.**
11. Students must sit according to their seating plan.
12. No supplementary sheet will be provided. Rough work can be carried out on the right-hand side margin or at the end of the answer booklet.
13. Students are instructed to leave the left and right hand side margin (atleast 2 inches) of each page in the answer booklet.
14. Students are advised not to make any type of identification mark on the answer booklet as that would be considered as an act of use of unfair means.

Controller of Examination