



GALGOTIAS UNIVERSITY

NOTICE

Ref.: ExamCell/Notification/N1/14

Date - 7th May 2022

Dear Students,

Galgotias University has introduced onscreen evaluation of Answer Scripts. Enrolment Number of a student is the primary key to identify the answer script of a student. There is space for filling both the Admission Number and the Enrolment Number in the front page of the answer script. OMR grid is also provided in the front page. Students are supposed to fill the bubbles corresponding to the Enrolment Number in the OMR grid without any mistake.

Instructions for Filling the Enrolment Number in the OMR Grid

Use blue pen only to fill the bubbles in the OMR Grid.

Darken the bubbles completely. Do not put tick (✓) mark or cross mark (X). Half-filled or over-filled bubbles will not be read by the OMR scanner.

Do not use pencils to fill the bubbles in the OMR grid.

Never use whiteners to rectify filling errors as they may disrupt the scanning.

Do not fold the OMR Sheet.

Do not fill multiple bubbles in the same column.

If any bubble is wrongly filled, put a cross mark across that bubble and fill the correct bubble.

It is the responsibility of the students to fill the correct bubble corresponding to the Enrolment Number. Discrepancy in filling the bubble may lead to wrong results and the sole responsibility of such errors will be with the students.

Filling of OMR bubbles is compulsory for both theory and practical examinations. Answer Scripts without filled OMR bubbles will be treated as null and void.


Controller of Examination