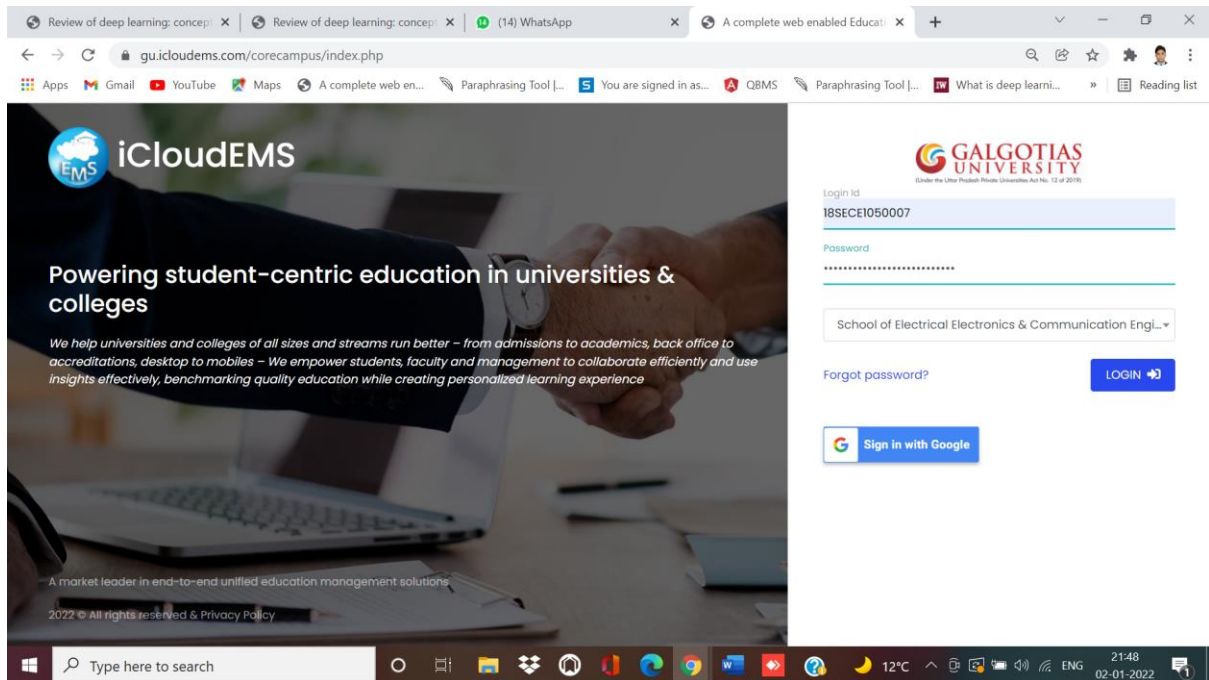


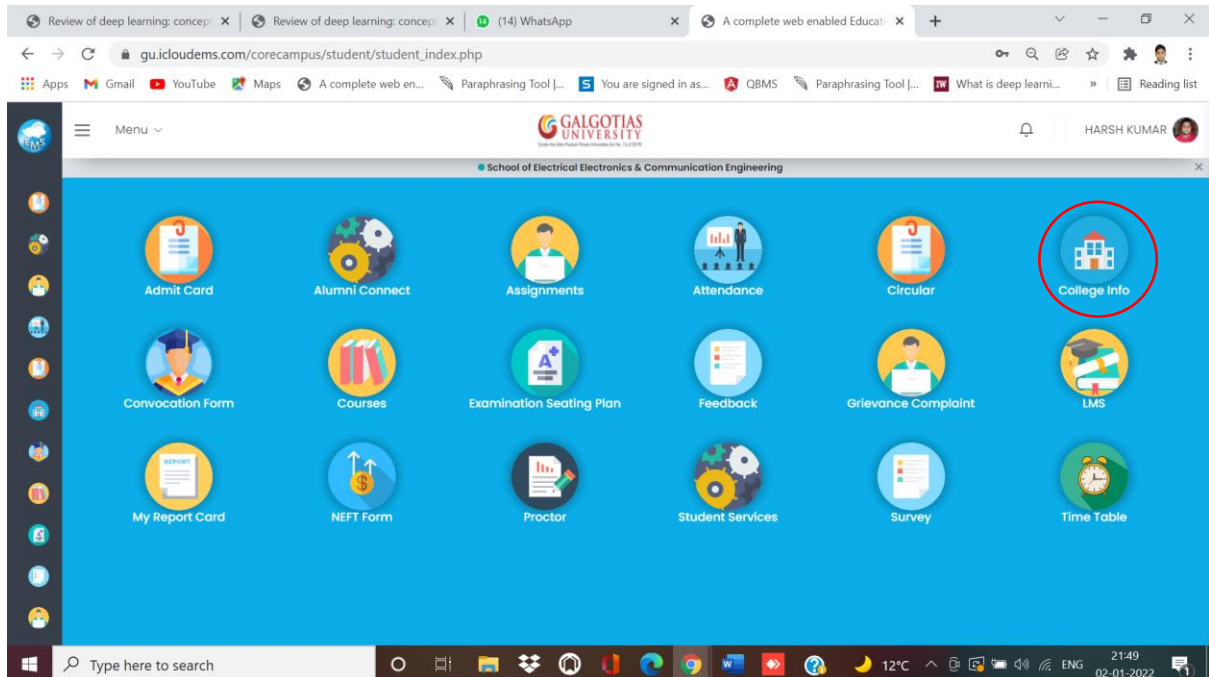
## Steps for Registrations in iCloud and Section Update

### Step1. Student to login in iCloud



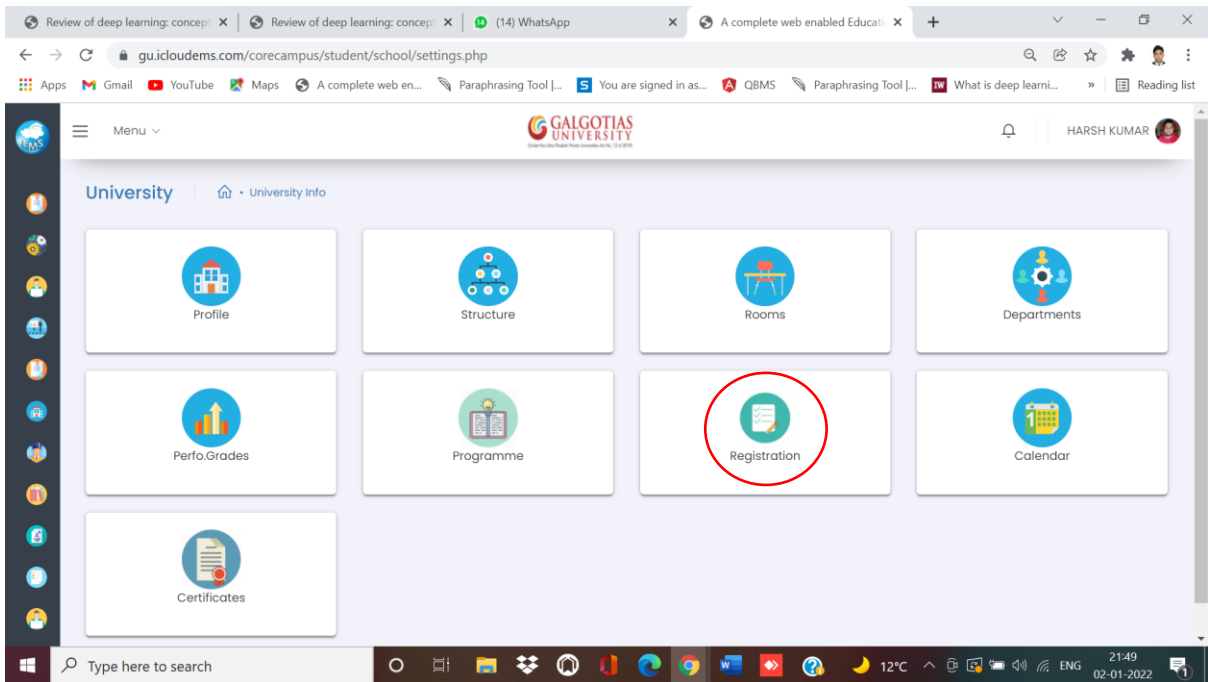
The screenshot shows a web browser window with the URL [gu.icloudems.com/corecampus/index.php](http://gu.icloudems.com/corecampus/index.php). The page features the iCloudEMS logo and a banner with the text "Powering student-centric education in universities & colleges". Below the banner, there is a login form with the following fields: "Login Id" (containing "18SECE1050007"), "Password" (masked with dots), and a dropdown menu for "School of Electrical Electronics & Communication Engi...". There are also links for "Forgot password?" and a "LOGIN" button. A "Sign in with Google" button is located below the login form. The browser's taskbar at the bottom shows the time as 21:48 on 02-01-2022.

### Step2. Click on College Info

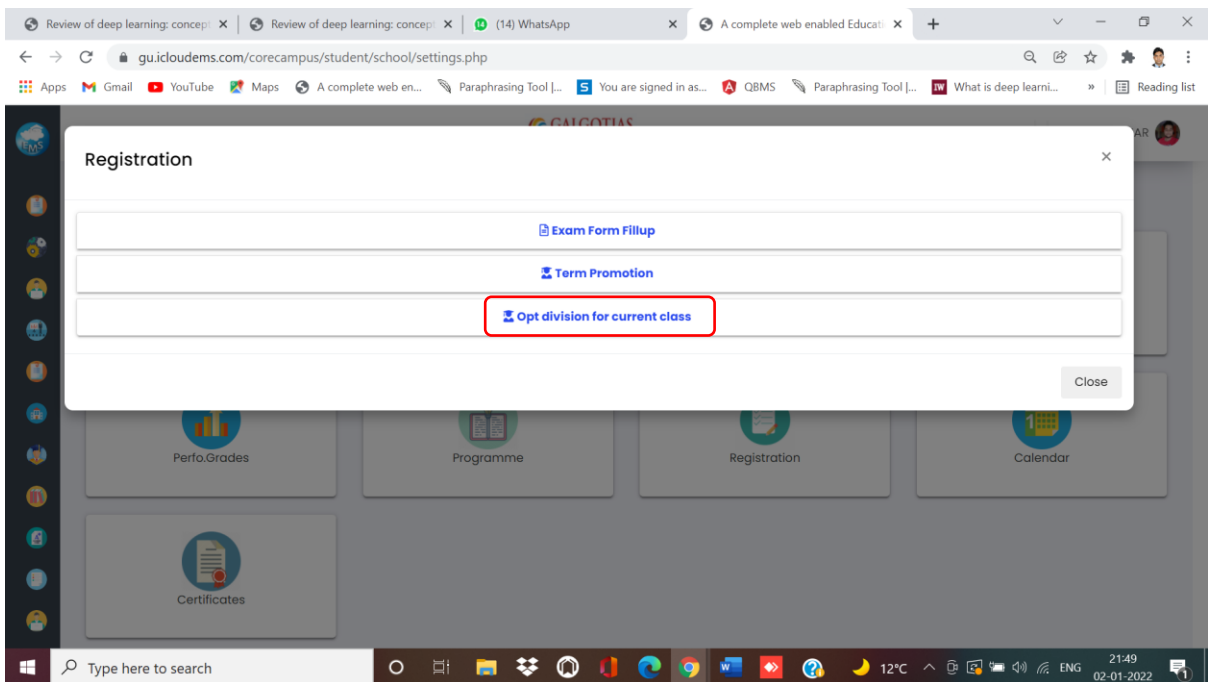


The screenshot shows the student dashboard on the iCloudEMS website. The URL is [gu.icloudems.com/corecampus/student/student\\_index.php](http://gu.icloudems.com/corecampus/student/student_index.php). The dashboard is titled "School of Electrical Electronics & Communication Engineering" and displays a grid of 18 service icons. The "College Info" icon, which depicts a building, is circled in red. Other icons include Admit Card, Alumni Connect, Assignments, Attendance, Circular, Convocation Form, Courses, Examination Seating Plan, Feedback, Grievance Complaint, LMS, My Report Card, NEFT Form, Proctor, Student Services, Survey, and Time Table. The user's name "HARSH KUMAR" is visible in the top right corner. The browser's taskbar at the bottom shows the time as 21:49 on 02-01-2022.

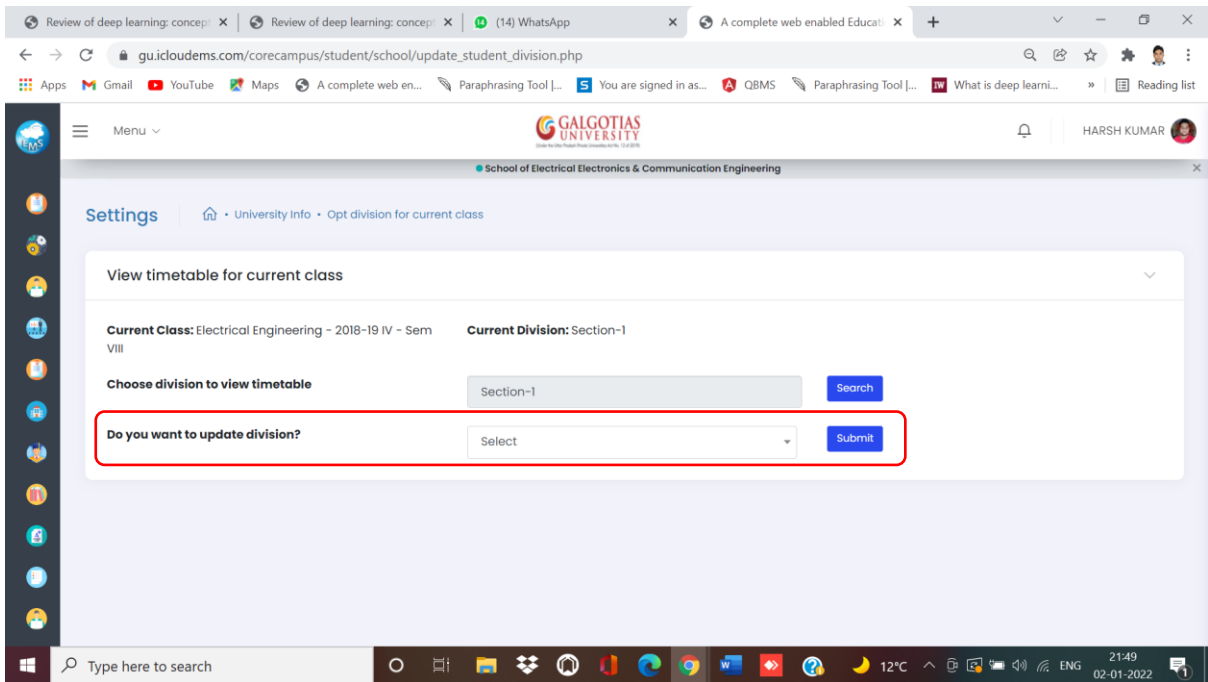
### Step3. Click on Registrations



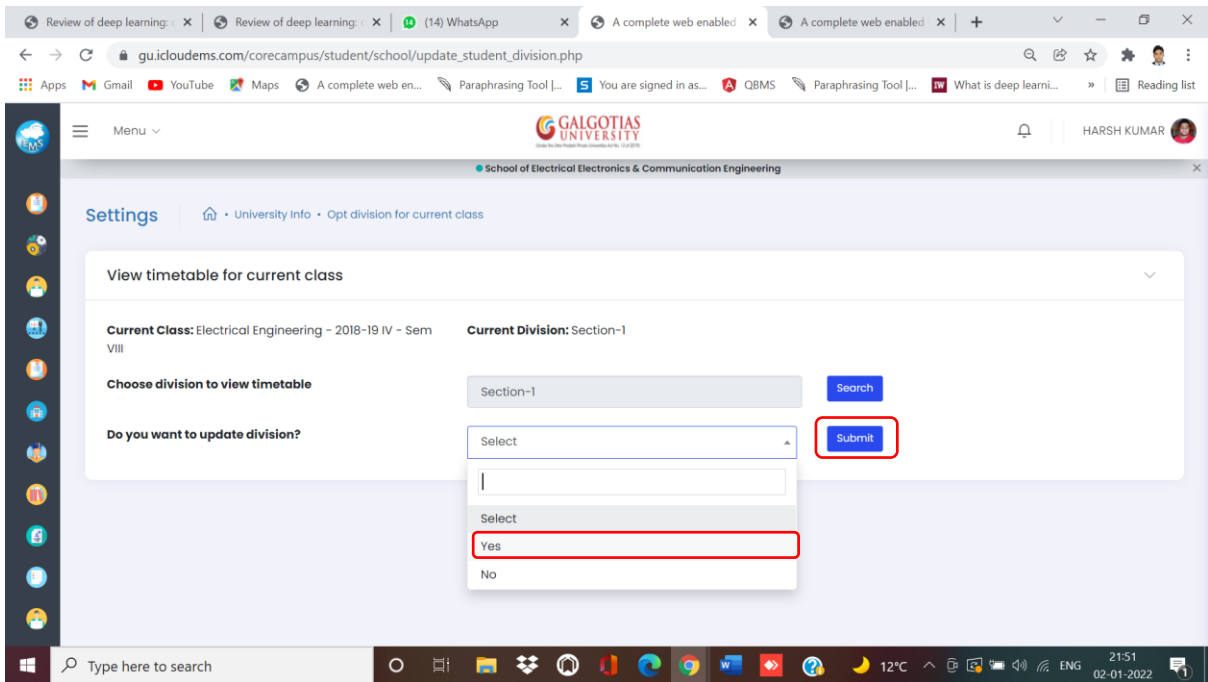
### Step4. Firstly, Update the Section if you want to change or not.



Step5. Select the Section you wants to change Yes/No.



Step6. If you wants to change the Section then click yes else No.



## Step7. Select the Section You wants to select.

The screenshot shows a web browser window with the URL `gu.icloudems.com/corecampus/student/school/update_student_division.php`. The page header includes the Galgotias University logo and the user name 'HARSH KUMAR'. The main content area is titled 'View timetable for current class' and displays the following information:

- Current Class:** Electrical Engineering - 2018-19 IV - Sem VIII
- Current Division:** Section-1

Below this information, there are two form fields:

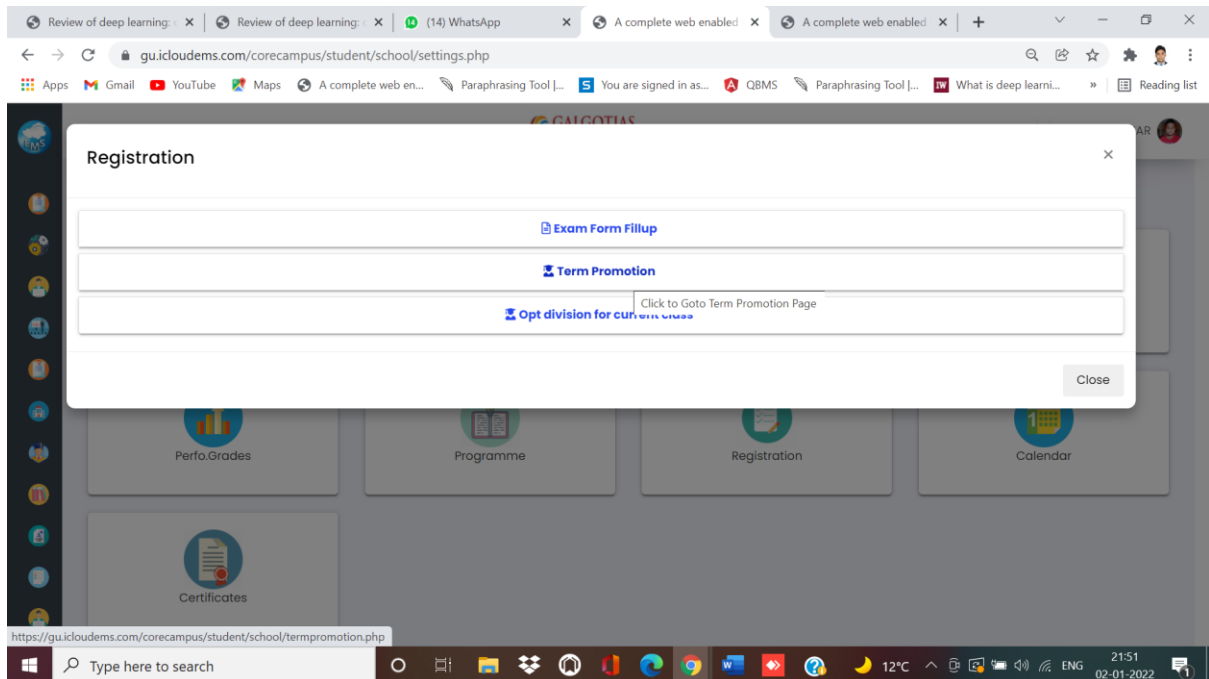
- Choose division to view timetable:** A dropdown menu with 'Section-1' selected and a 'Search' button.
- Do you want to update division?:** A dropdown menu with 'Yes' selected and a 'Submit' button.

Below the form fields, there is a table titled 'Opt division for current class' with two columns: 'Division' and 'Count'. A red box highlights the 'Choose division to update' section, which contains a dropdown menu with 'Section-1' selected and an 'update' button.

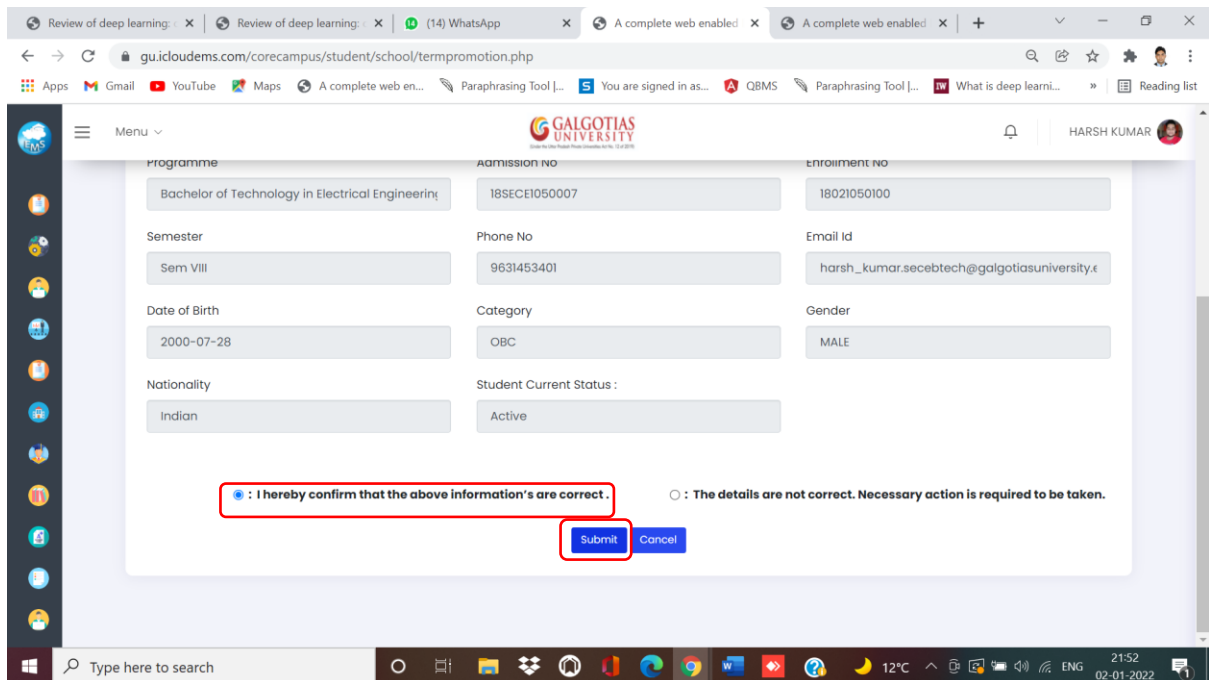
## Step8. After Updation Select the OK button

The screenshot shows the same web browser window as in Step 7, but with a success message dialog box displayed in the center. The dialog box contains the text 'Division updated successfully' and an 'OK' button. The background content is dimmed, showing the same form fields as in Step 7. The URL in the browser address bar now includes a message parameter: `gu.icloudems.com/corecampus/student/school/update_student_division.php?msg=%27Division%20updated%20successfully%27`.

Step9. Go back to the Registration page and Click on Term Promotion Form followed by course registrations.



Step10. Select the data if updated correctly or Not.



Step11. Click on “Apply Buttons” and Click on **Final Submit Button** which is **Mandatory** for course registration completion.

The screenshot shows a web browser window with the URL [gu.icloudems.com/corecampus/student/school/common\\_course\\_reg.php](http://gu.icloudems.com/corecampus/student/school/common_course_reg.php). The page title is "Student Course Registration". The user is logged in as "HARSH KUMAR" with registration number "18SECE1050007" and academic year "2021-2022". The course details are: Class Name: Electrical Engineering - 2018-19 IV Sem VIII Section-1, Program: Bachelor of Technology in Electrical Engineering, Academic Year: 2021-2022, Student Name: HARSH KUMAR, Semester: Sem VIII.

A red message states: "Registration Date is over, Course registration is closed."

Below the message, there is a list of courses with eye icons:

- Electrical Engineering - 2018-19 IV Sem VIII
- Electrical Engineering - 2018-19 IV Sem V
- B.Tech in EE 2018-19 III Sem VI
- Electrical Engineering - 2018-19 IV Sem V
- Electrical Engineering - 2018-19 III Sem V

Notes:

- Note 1: Click on above classes to view the registered courses.
- Note 2: Eye button enabled only after registration finalized for that class.

The Windows taskbar at the bottom shows the date as 02-01-2022 and time as 21:52.

**Note:**

1. Its mandatory to select all the desired registered credits.
2. Choose Elective courses carefully, Electives will not be changed after 10 days, by school erp coordinators.
3. Clicking of Finalize button is mandatory for completing the online Course Registration for Even Semester.