

**IMPORTANT INSTRUCTIONS FOR STUDENTS**  
**CAT I ODD SEMESTER September 2021**

1. CAT I shall be conducted from 13<sup>th</sup> September 2021.
2. The date sheet is already released and is available at University website, LMS & icloud.
3. CAT I shall be conducted on campus through Pen Paper Mode.
4. For International Students who are not on Campus CAT I will be conducted online on LMS.
5. All students are required to be on campus for appearing in CAT I.
6. Students are advised to adhere to the date sheet.
7. CAT I shall be of one hour and thirty minutes duration.
8. CAT I shall be conducted in three slots :
  - a) 10.00 AM to 11.30 AM. (IST)
  - b) 12.30 PM to 2.00 PM. (IST)
  - c) 03.00 PM to 04.30 PM. (IST)
9. No student shall be allowed into examination hall after 15 minutes of commencement of CAT I.
10. Students can download the Hall Ticket from icloud.
11. It is mandatory for students to carry Hall Ticket and University ID Card to Examination Hall.
12. Students are required to wear mask in Campus and during CAT I, no student shall be allowed to enter examination hall without mask.
13. Students are advised not to carry any valuables to the Campus, University will not be responsible for any loss, theft or damage.

**Additional Instructions for International Students:**

- a) CAT I shall be conducted online through LMS.
- b) Those international students who are on campus may appear for on campus Pen Paper mode CAT I
- c) The timing in date sheet will be based on Indian Standard Time. Students are advised to adhere accordingly.
- d) Students have to write & upload the attachment, if any in this time duration only.
- e) Student may type the answer on LMS or else write the answers on template provided by the University.
- f) Students are required to upload the answers in a template provided by the University. Answers not uploaded on University template will not be evaluated. However, students may directly type / write the answers in LMS.
- g) Students who will not be able to take the printout of template may prepare hand written replica of University template on A4 size paper and write the answer.

- h) Students are required to register the grievance if any, on the Google Form shared by University. Any grievance registered through any other mode or addressed to anybody else shall not be entertained.
- i) The committee shall take the decision on the genuineness & merit of grievance and the decision will be communicated to the student. The decision taken by committee shall be final & binding to all.
- j) Students are advised to make all the arrangements and ensure uninterrupted Power Supply and Internet. No grievances pertaining to malfunction of infrastructure at students end shall be entertained by University. However, student can submit the grievance within 10 minutes of completion of examination of a particular paper.

  
Controller of Examinations