

No: GU/Academic /2021-22/IOR-
Date: 09.07.2021
LETTER FOR STUDENTS (V, VII & IX) SEMESTERS
Dear Students,

Greetings from Galgotias University!

The University has decided to start the online classes for V, VII and IX semesters from 19 July 2021. All students have to complete their registration process before commencement of classes. The flow chart to complete the registration process is attached herewith for your information.

For Online Classes

SN	School	Program	Semester	opening date	Process Platform
1	Provisional* Semester Promotion Form	All Programmes	<u>(V,VII & IX)</u>	12 July - 16 July 2021	I Cloud
2	Online Registration	All Programmes	<u>(V,VII & IX)</u>	12 July - 16 July 2021	I Cloud
3	Approval From Mentor	All Programmes	<u>(V,VII & IX)</u>	12 July - 16 July 2021	I Cloud
4.	Approval From Programme Chair	All Programmes	<u>(V,VII & IX)</u>	17 July -18 July 2021	I Cloud
5	Commencement of Classes	All Programmes	<u>(V,VII & IX)</u>	19 July 2021	MS Team
6	Last Date for Registration with Fine	All Programmes	<u>(V,VII & IX)</u>	19 July -31 July 2021 (no registration shall be allowed after 31st July 2021)	I Cloud

Registration dates for BA+LLB, BBA+LLB, LLB, BBA + MBA (VII & IX Sem), B.Tech +MBA ((VII & IX Sem) & BCA+MCA (VII & IX Sem)) programmes shall be notified later on the website



Important Steps for Online Classes**Step 1-**

- ✓ Students have to fill the Provisional* Semester promotion form for the promotion in the next Semester. This form is only for provisional promotion and not linked to fees. Every student has to fill the provisional semester promotion form to fill the registration form.

Step 2-

- ✓ Student has to clear their all dues before filling of Online registration form
- ✓ Under CBCS students shall be given option to opt additional two subjects (slow learner/fast Learner).

Step 3-

- ✓ Student has to fill the registration form before due date, failing which a fine of Rs. 200 per day shall be applicable (from 19.07.2021).

Step -4

- ✓ Allotted Mentor has to approve the registration form from their login. If your form is not approved by your Mentor, kindly contact to your Mentor immediately.

Step - 5

- ✓ Programme Chair shall approve the form (Offline Registration) before due date. After approval from respective programme Chair student shall be eligible for classes. If your form is not approved by your programme chair, kindly contact to your Dean/programme chair immediately.

Step 5-

Start your classes through MS Team Login already provided you by the Galgotias IT Team

For any other difficulty or query you may contact to the following persons:

1. Mr. Anurag Singh – ERP Head - 9536841474
2. Mr. Pradeep Tiwary – IT Head - 9582575274

For any other information you shall visit the university website time to time. No separate communication shall be sent from the university.

University shall help you for your smooth rejoining in the campus. Be Safe

- *Promotion – Subject to the fulfilling of the passing criteria as per the Examination rules and regulation of Galgotias University.

