

Dated: 03/05/2021

## **NOTIFICATION**

(For Ph.D Scholars)

## Ph.D Course Work End Term Examination (Domain Specific Courses), May 2021

All above Ph.D Scholars are informed that the Course Work End Term Examination will be conducted from 17<sup>th</sup> May 2021 to 19<sup>th</sup> May 2021 as per the following schedule:

S.No	Course Name	Date	Timings	Mode of Exam	Pattern of Exam
1	Paper 1	17-May-21	10:00 AM - 01:00 PM	Online Mode through LMS in Proctored Manner	Section A  05 Short Answer Questions of 2 Marks each (5 x 2 = 10 Marks)  Section B  04 Long Answer Questions of 05 Marks Each (4 x 5 = 20 Marks)  Section C  02 Very Long Answer Questions of 10 Marks Each (2 x 10 = 20 Marks)  Maximum Marks : 50
2	Paper 2	18-May-21	10:00 AM - 01:00 PM		
3	Paper 3	19-May-21	10:00 AM - 01:00 PM		

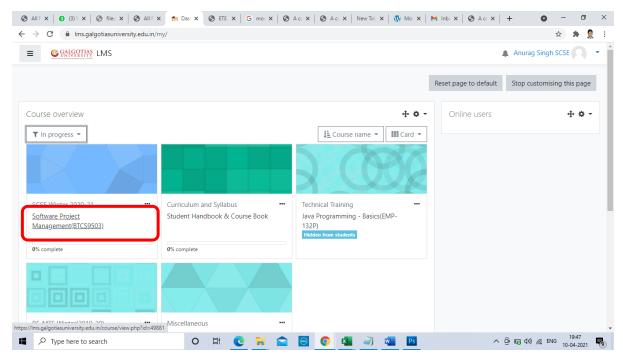
- Duration of Examination is Three Hours.
- All Scholars are requested to clear their dues (if any) failing which they are not allowed to appear in the Examination.

**Controller of Examinations** 

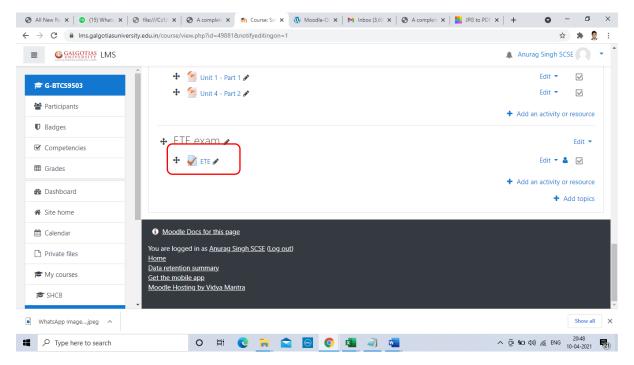


#### Step by Step Guide for students to attempt ETE

#### **Step1.** Student has to click on the course for which exam is scheduled

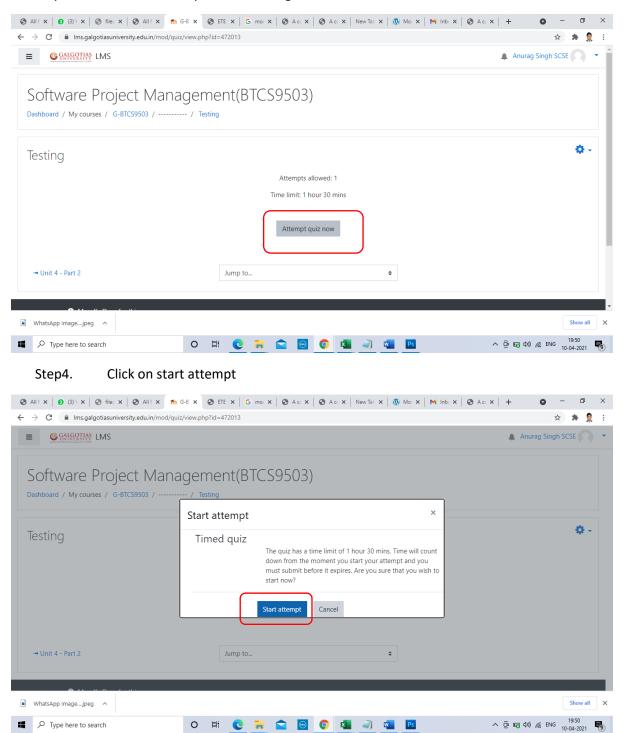


Step2. Click on the exam created it will be named as "ETE"



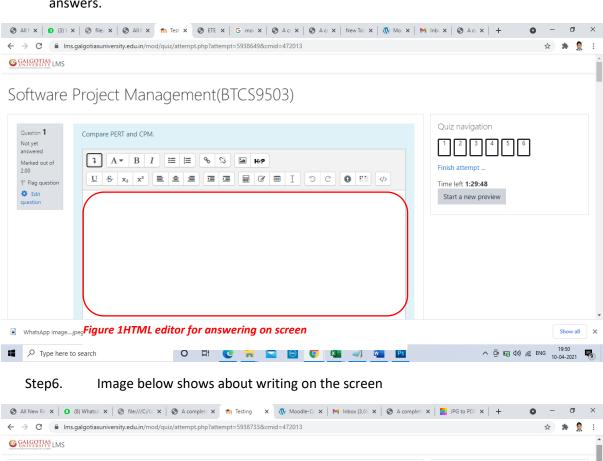


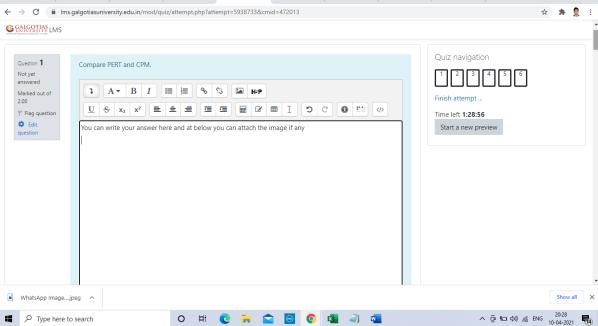
#### Step3. Click on Attempt for answering the Question





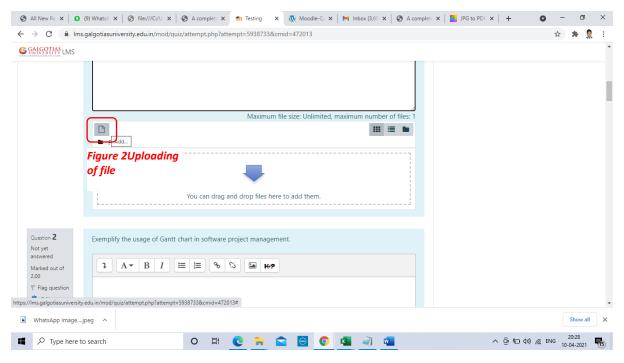
Step5. In this screen timer has started and you can write on the screen and upload your answers.



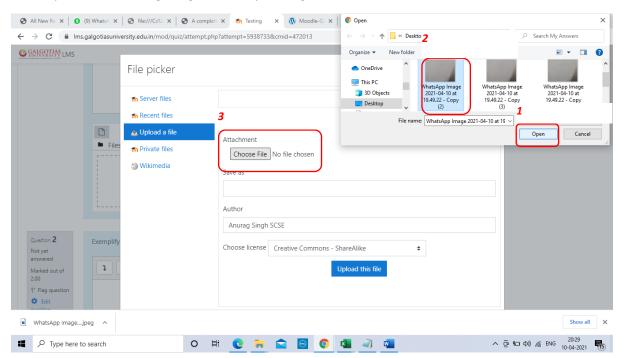




#### Step7. This step shows how to upload image and PDF.

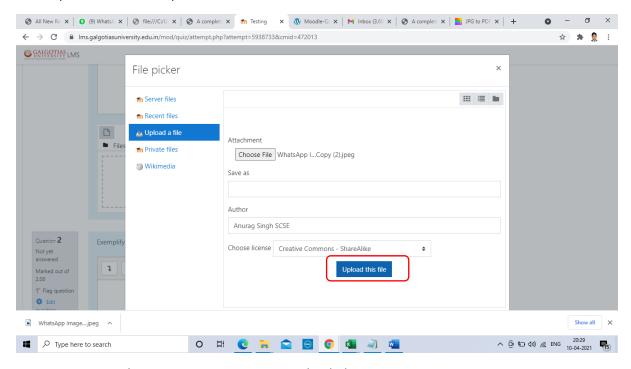


#### Step8. Choosing image file for uploading

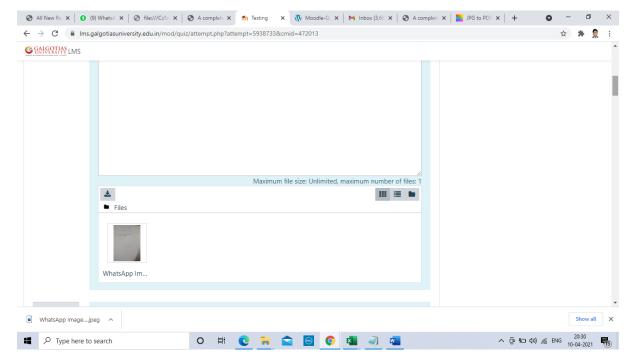




Step9. Click on Upload the file which can be used for 5 Marks, 10 Marks, 15 Marks answers

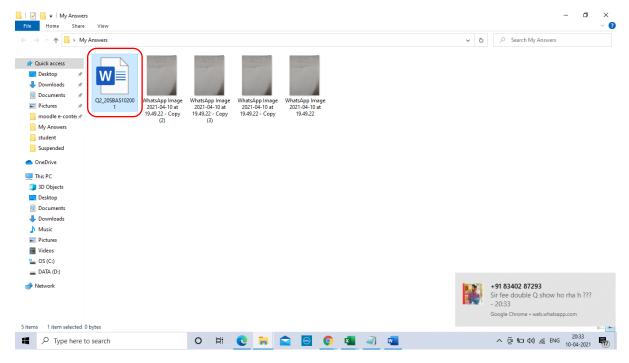


Step10. Below you can see one image uploaded

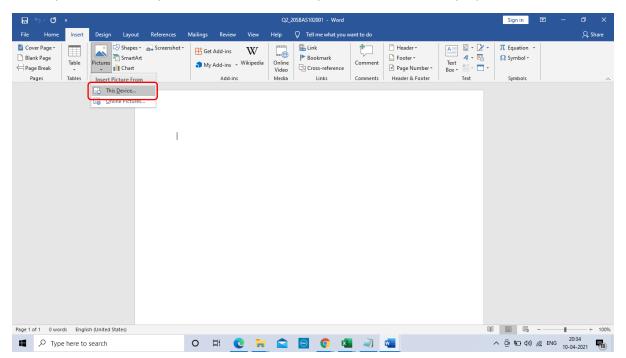




- Step11. Similarly, we will upload PDF file, We will create a pdf of images using online tools or MS Word
- Step12. Create a word file followed by Question no.\_Admission No.

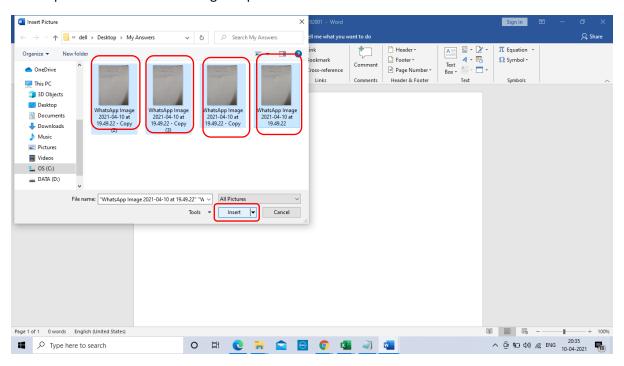


Step13. Click on picture taken from mobile phone and stored on laptop.

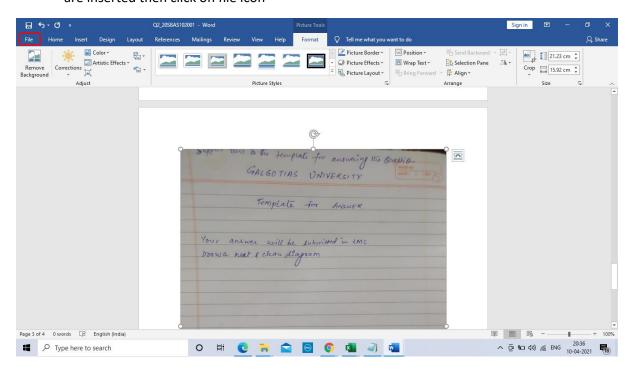




Step14. Select All the images captured and click insert

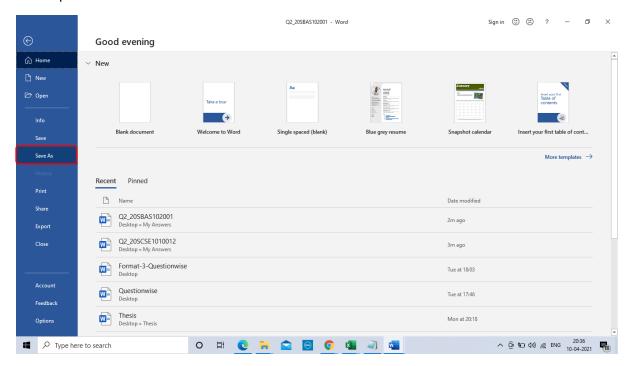


Step15. Students has to use Galgotias template for answering the question. Now all images are inserted then click on file icon

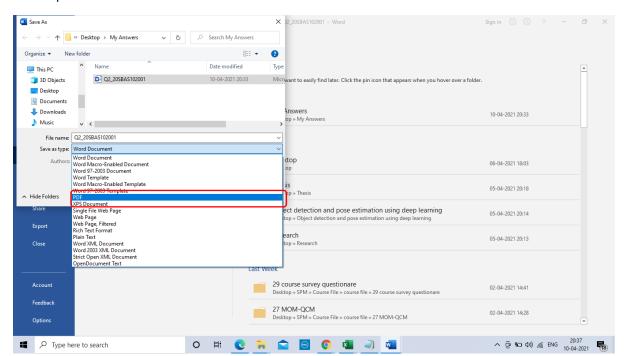




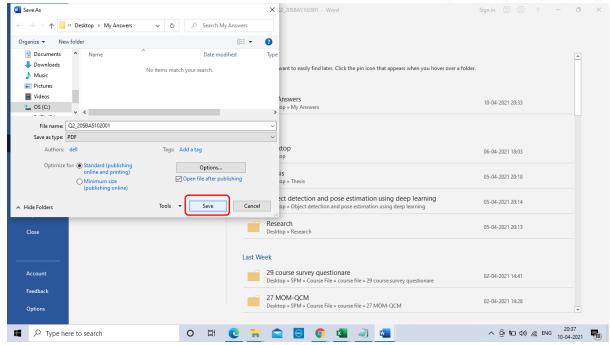
#### Step16. Click on Saves as button



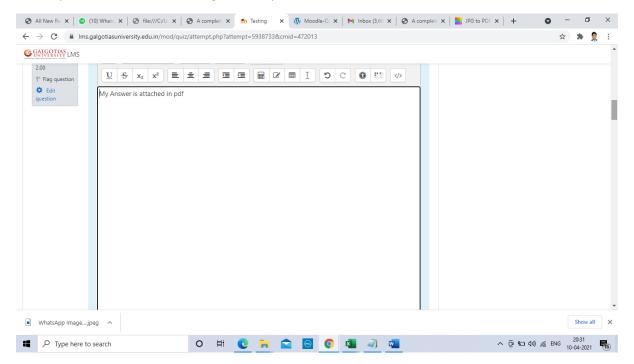
#### Step17. Select PDF File and click on Save





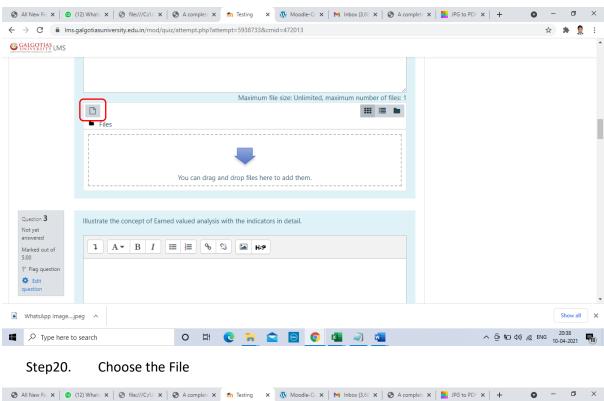


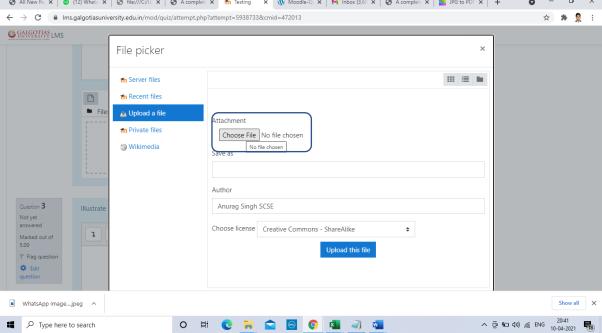
Step18. Now visit LMS logins and upload the answer PDF





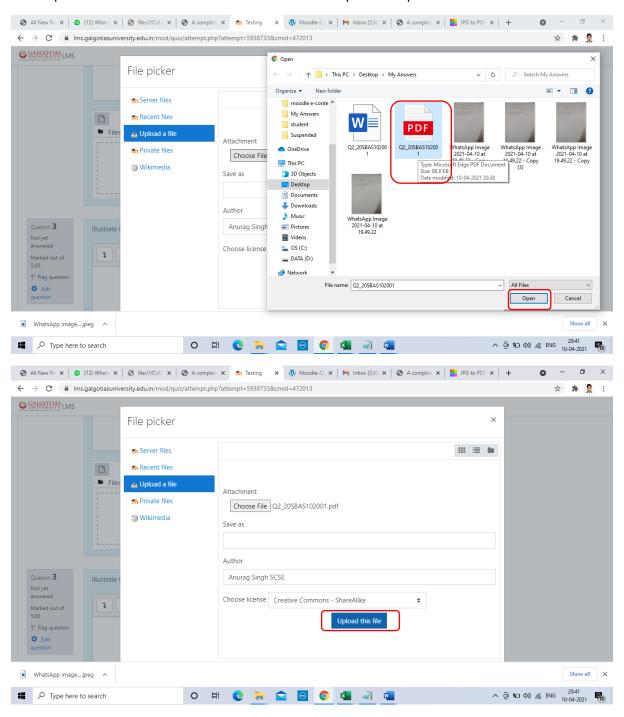
#### Step19. Click on file





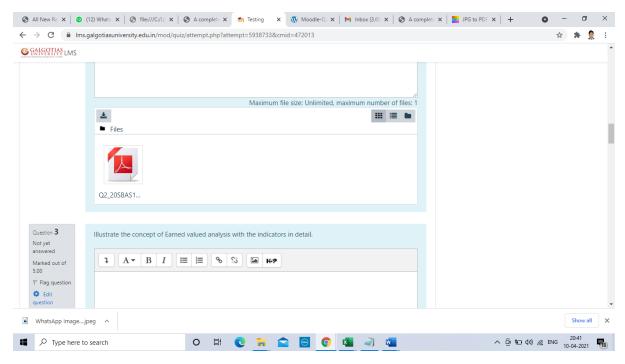


#### Step21. Choose the converted PDF file click on open and Upload file

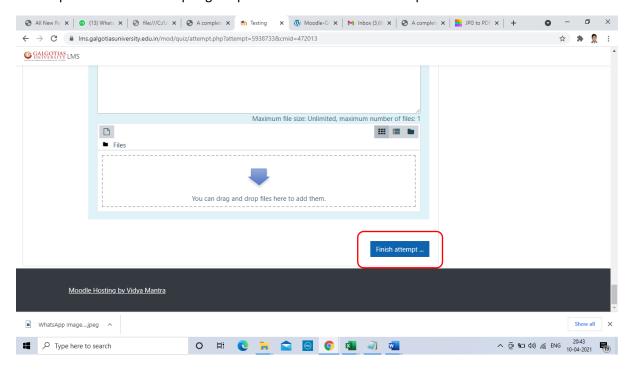




#### Step22. You can see the PDF file is uploaded

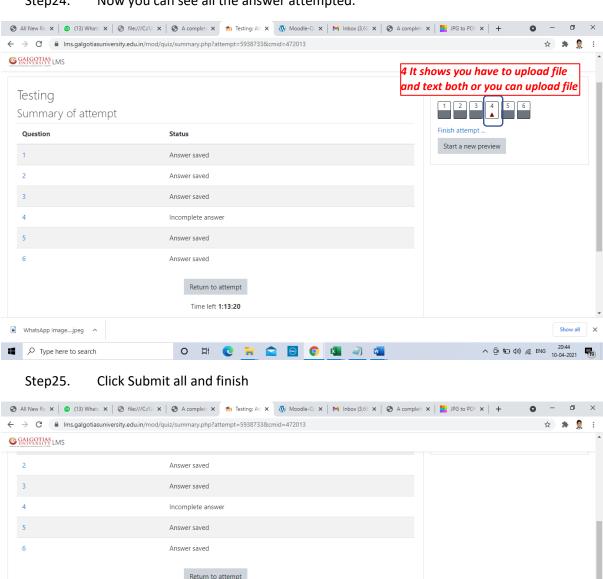


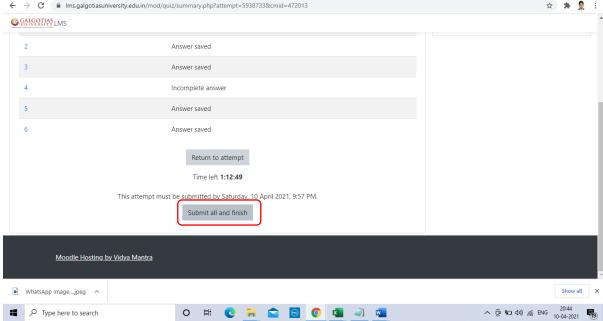
#### Step23. After attempting all questions click on Finish attempt





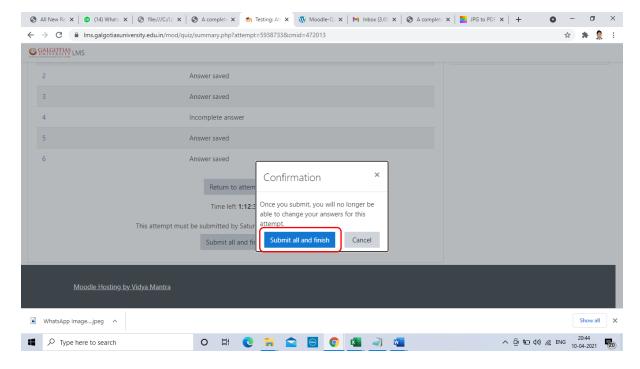
#### Step24. Now you can see all the answer attempted.







#### Step26. Click on Submit all and finish



## Steps by Step guide to Attempt exam using mobile devices

Note: Now if you are using mobile device you have to use mobile browser such as google chrome for uploading of answers rather than mobile App

1) Search and install any image to pdf converter on any mobile device using Android play store or Apple app store.



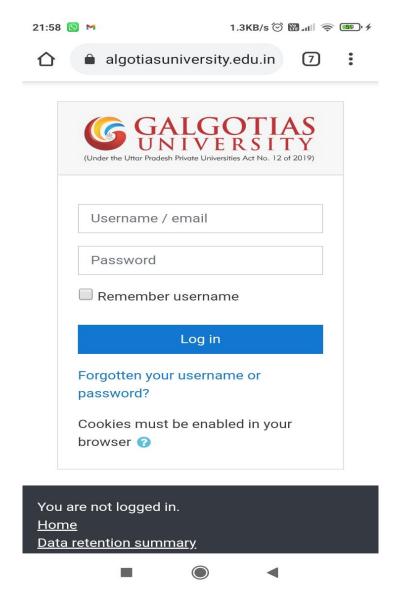


2) Select any Cam scanner in advance for capturing image and converting into pdf for uploading the answer. We have installed Kaagaz Scanner for the same



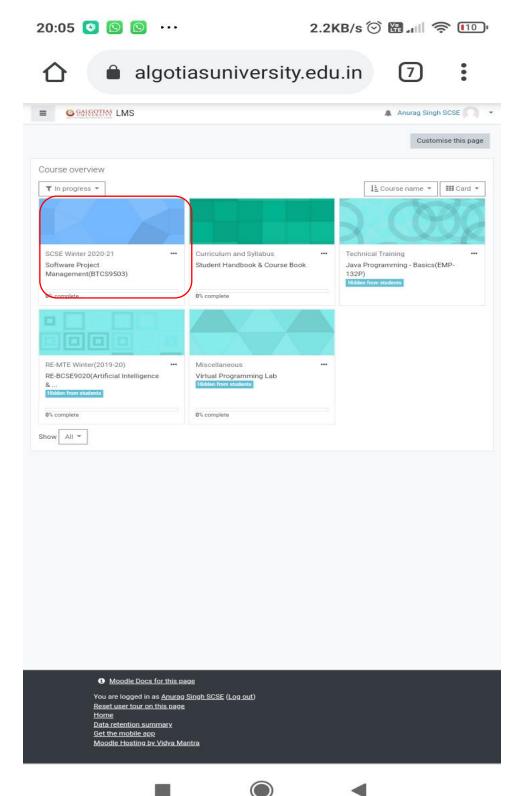


3) Now we are going to attempt the exam. Login to web browser such google chrome with web address: Ims.galgotiasuniversity.edu.in or you can search on google by searching Galgotias LMS



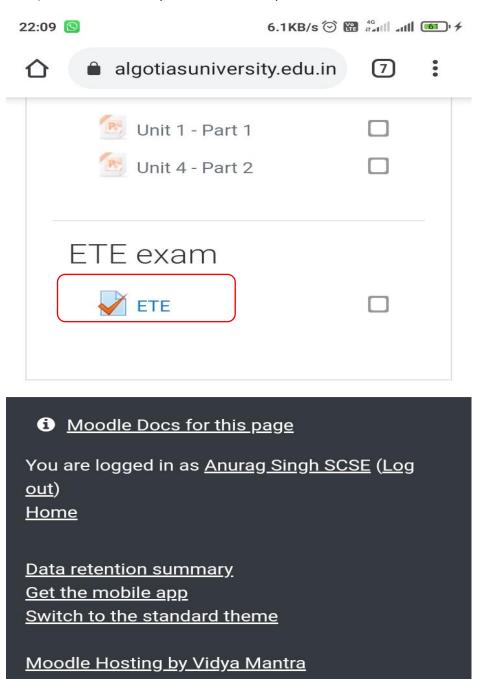


4) Click on the course for which exam is schedules



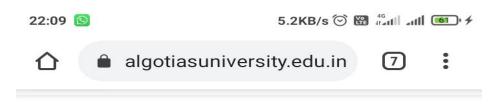


5) Click on ETE Quiz you wants to attempt



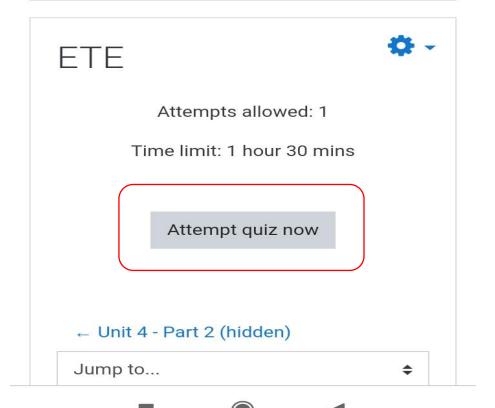


6) Click on Attempt Quiz Now



# Software Project Management(BTCS

Dashboard / My courses / G-BTCS9503 / ETE exam / ETE





7) Write and Upload answers from mobile devices



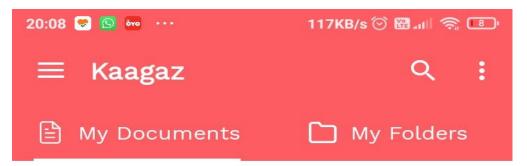


8) Now steps to use cam scanner and Upload the Answer in PDF





9) Click on + Button for adding image



## Welcome!

Click to start Scanning

## With Kaagaz you can:

- Click Photos to make PDF
- Import images from Gallery to make PDF
- Import PDFs and edit them

## Import PDFs from Whatsapp

Import all documents received on Whatsapp & keep them safely organized in Kaagaz.



# Tell Friends About Kaagaz

Please share the app & support us.



## Add Custom Watermark

Personalize your scanned documents.



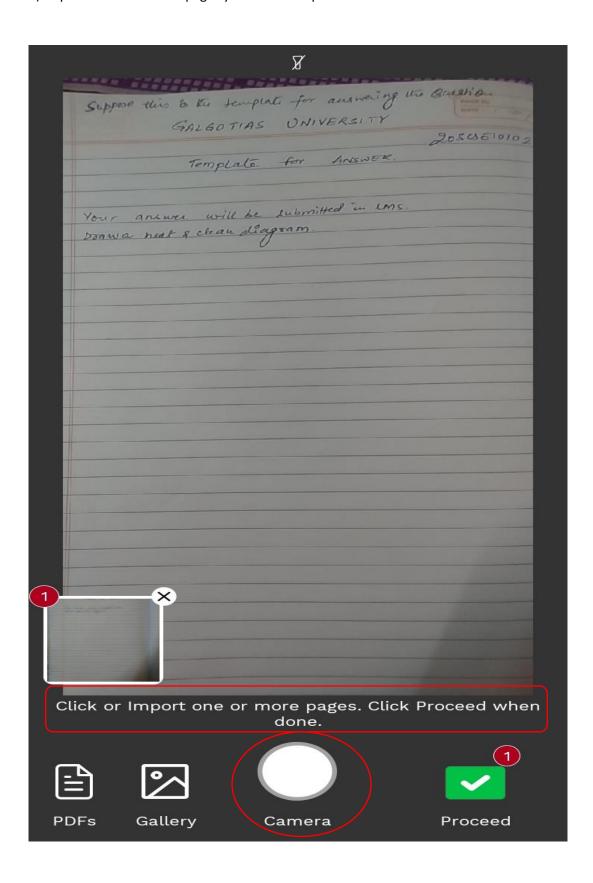
# Change language





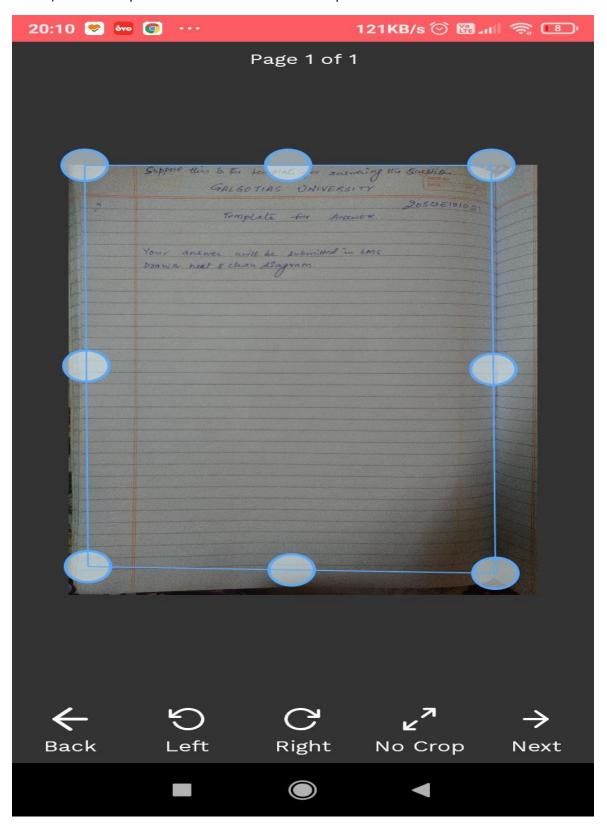


10) Capture the number of pages you want to capture.



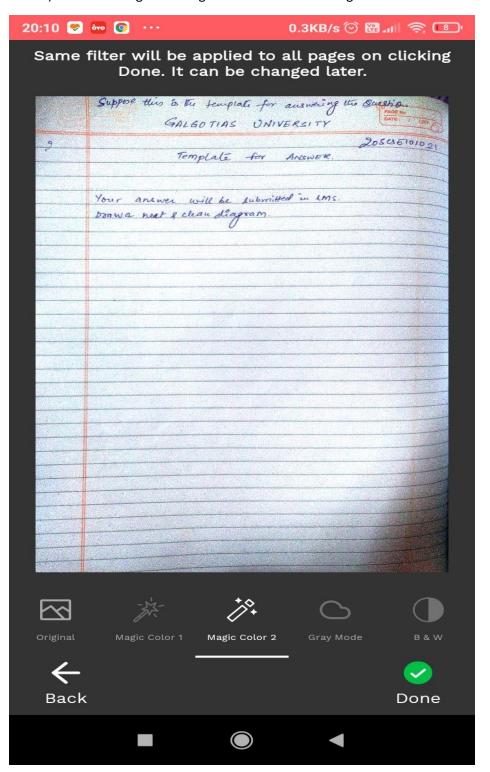


11) You can crop and resize the Answer sheet template



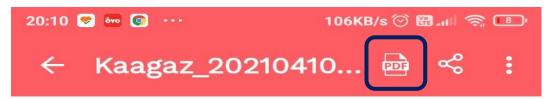


12) You can change the image Color and increase brightness

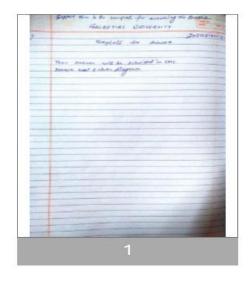




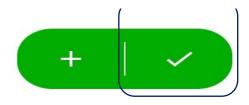
13) After Selecting images you can convert it into PDF



Sequence of pages can be changed by long pressing the image and moving to the wanted position



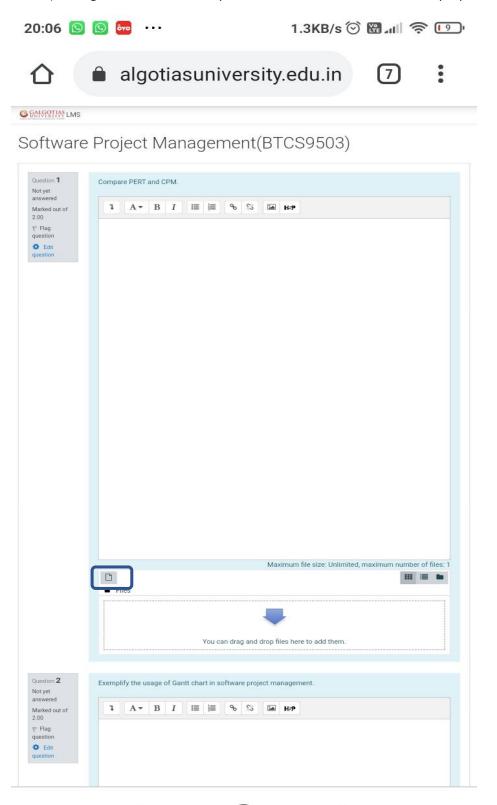
8For finalizing the PDF





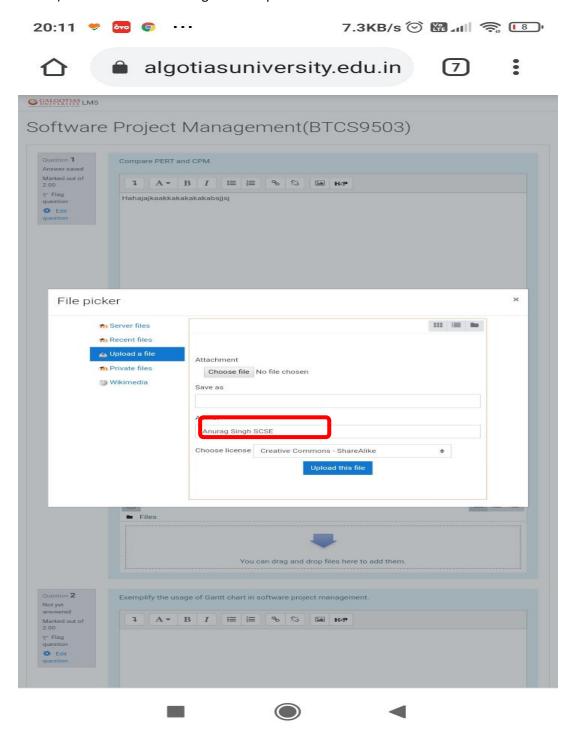


14) Now go back to LMS and Upload the answers for the Questions prepared

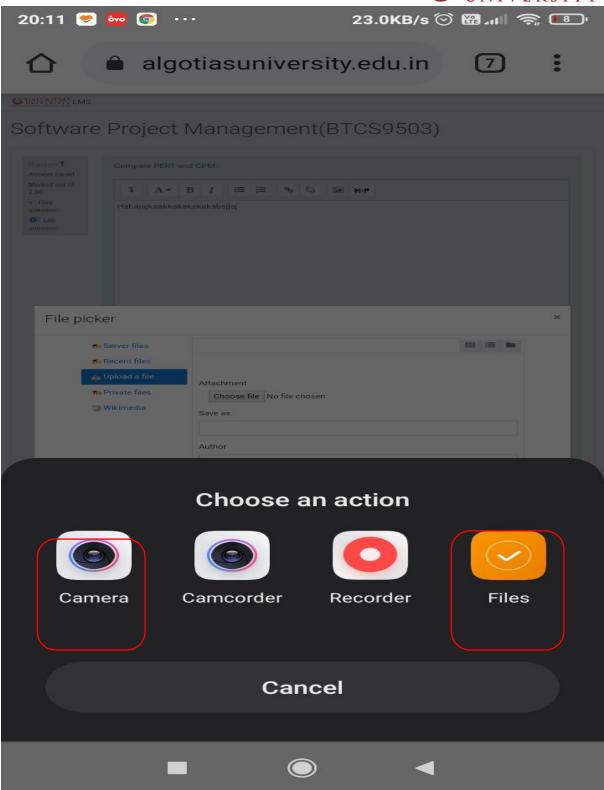




15) Choose the PDF or image file to Upload from mobile device









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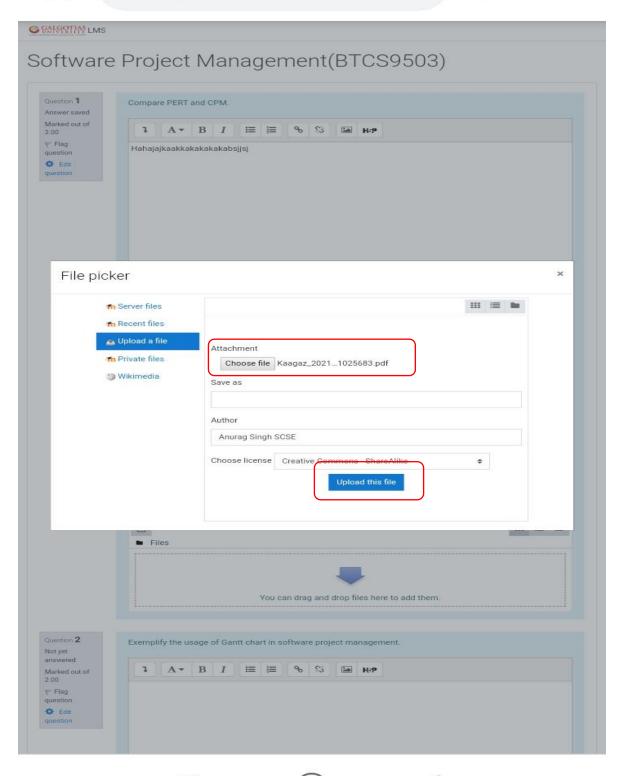
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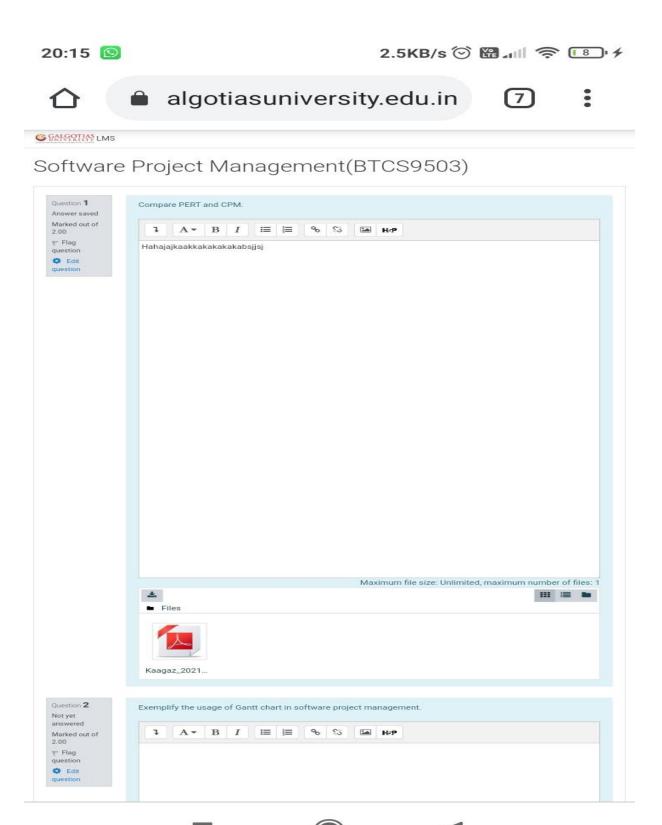


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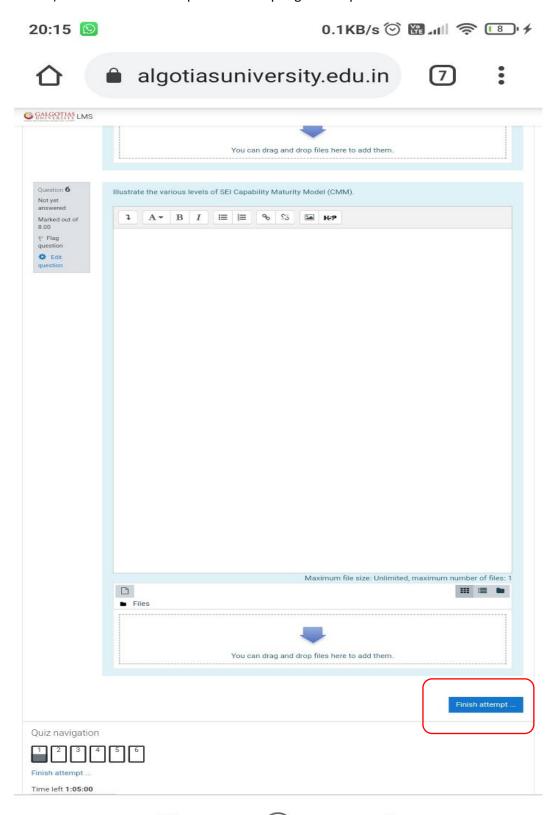


a. The PDF file is now uploaded in Answer section. Make sure file upload and text are optional. You can upload any or both.





18) Click on Finish Attempt after attempting all the questions





20:15

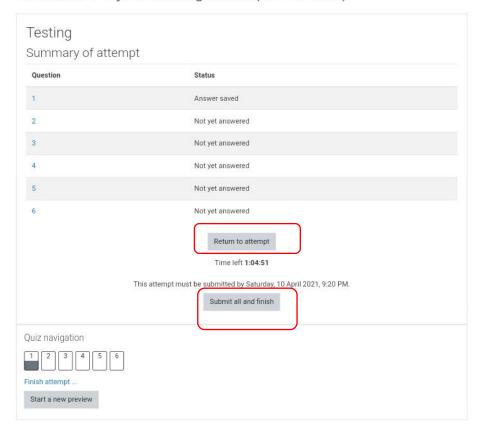
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# Software Project Management(BTCS9503)



Moodle Hosting by Vidya Mantra







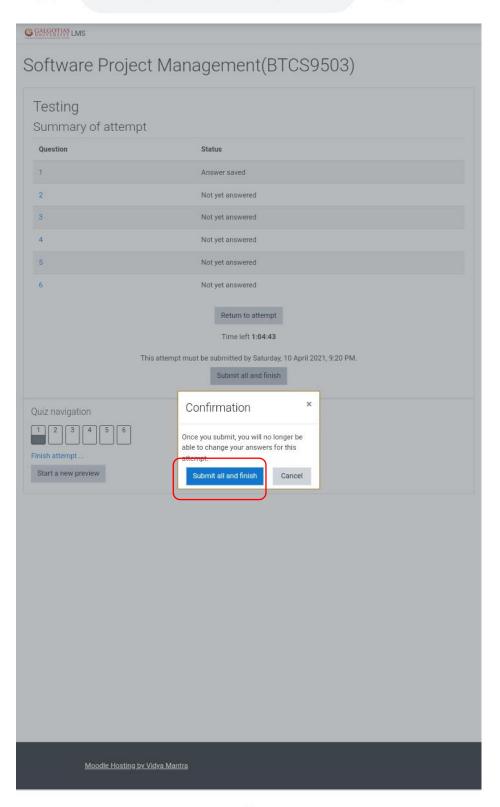
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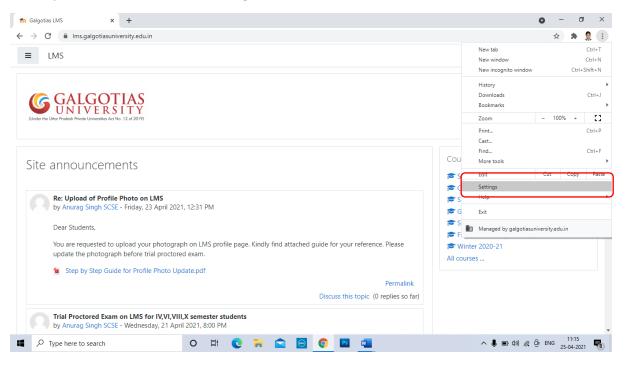


#### **FAQ for Proctored exams**

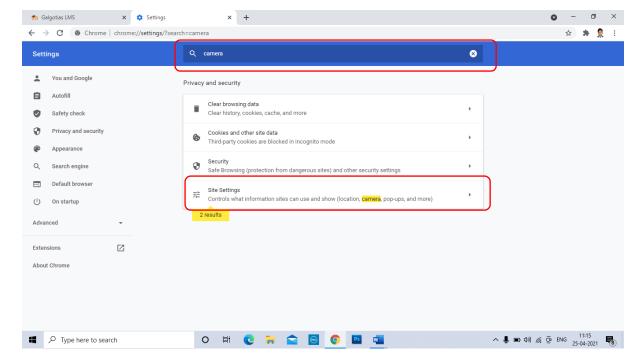
Q1 How to open and check camera settings in browser, if camera is not working and unable to select camera in Laptop?

#### Solution:

Step1. Click on browser settings

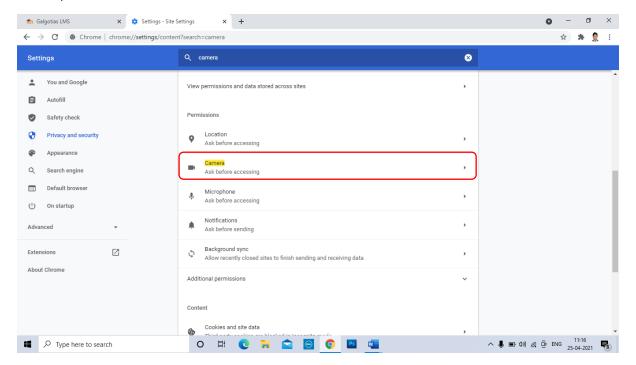


Step2. Search for camera and click on site settings

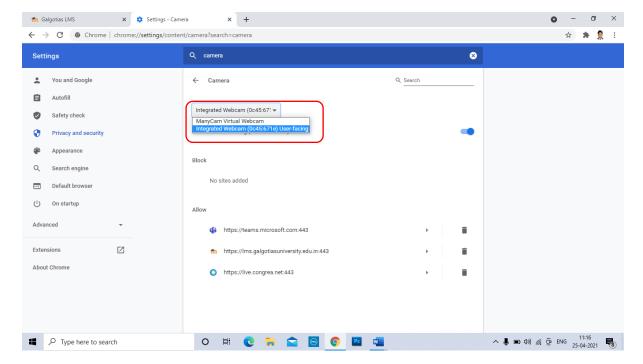




Step3. Click on camera

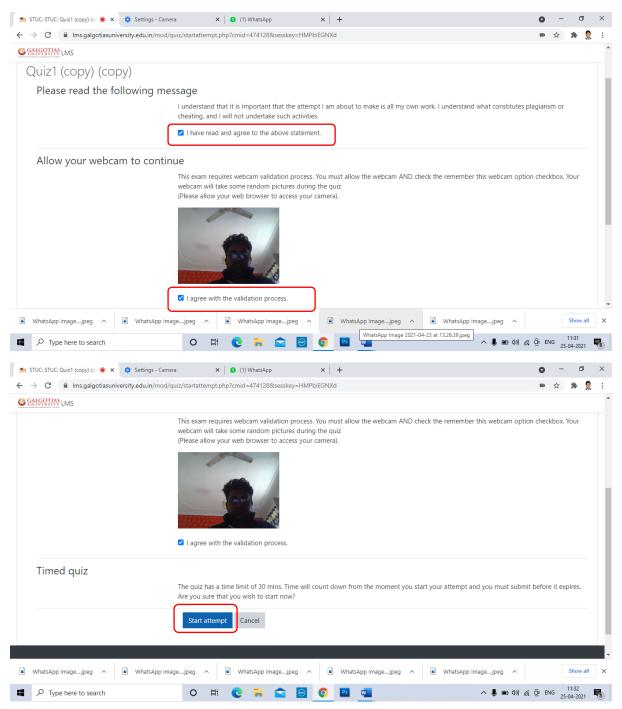


Step4. Select integrated webcam if using inbuild camera or if any external camera attached select that.





# Step5. Click on LMS exam and refresh. Camera will start working

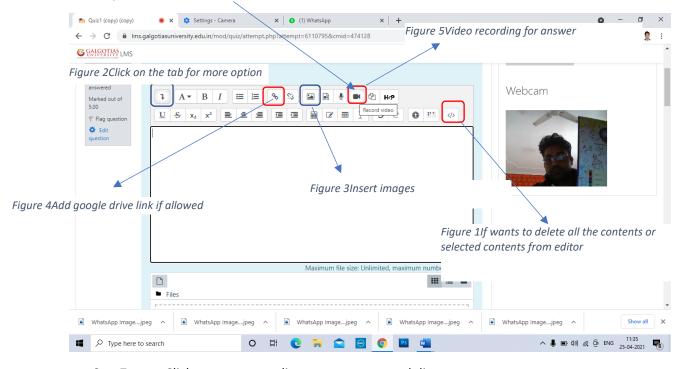




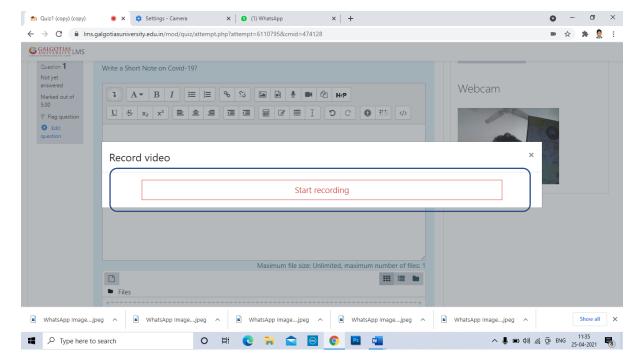
Q2 How to attach handwritten answer without using mobile phone transfer within laptop/desktop?

#### **Solution:**

Step6. Click on camera inbuilt within text editor.

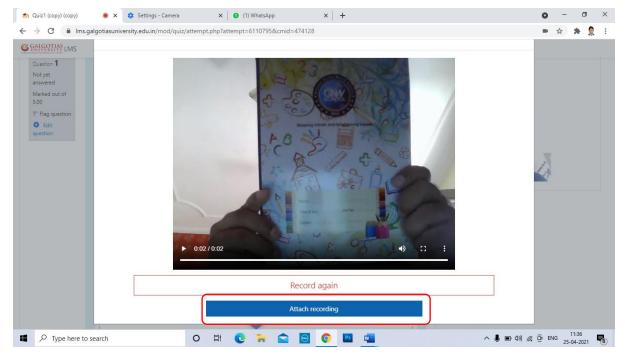


Step7. Click on start recording your answers and diagram.

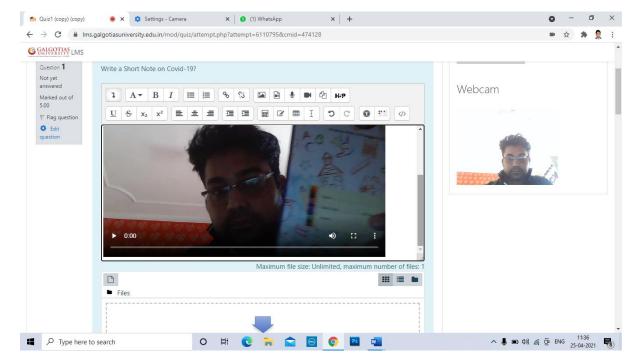




# Step8. Every single Recording will be till 3-5 sec

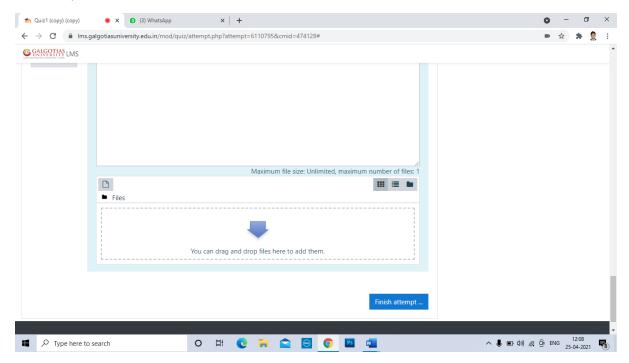


Step9. You can add more small videos answer one after other.





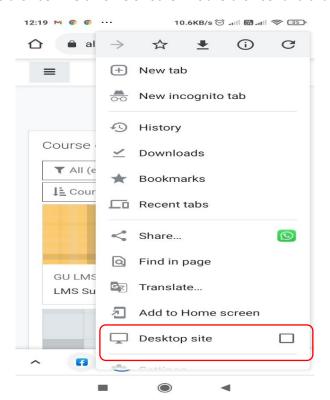
Step10. If you want to upload any answer in the form of image and pdf you can also use file upload area.



Q3 How to open exam in mobile browser?

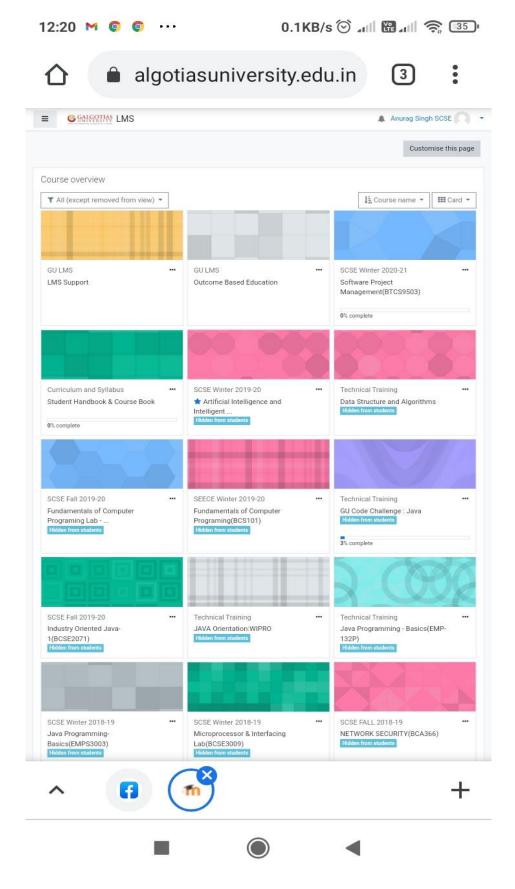
### **Solution:**

1. Use any mobile browser like chrome or other mobile browser and change it to desktop site.



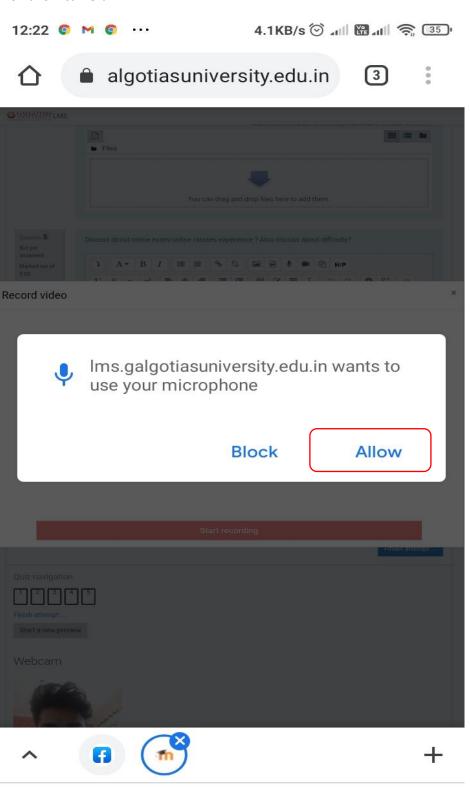


2. Now select the course in which exam is configured



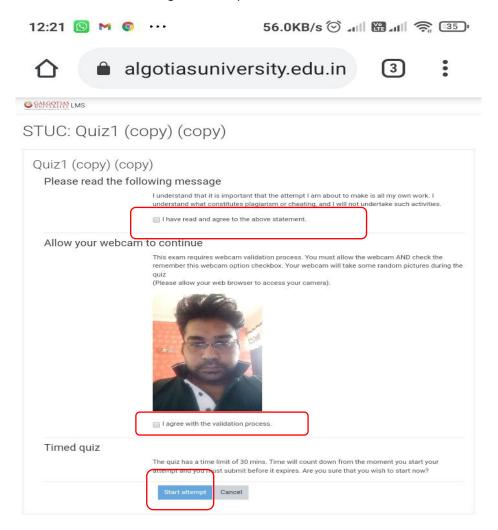


### 3. Click on allow camera





4. Select the tick box for starting the attempt



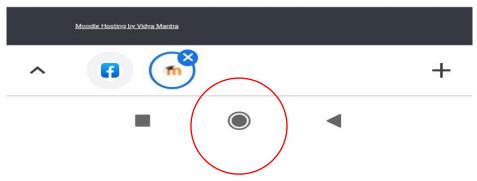


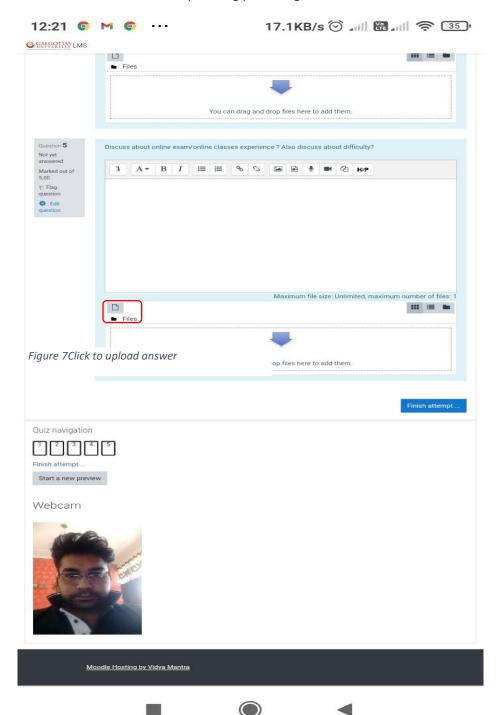
Figure 6Minimize button to minimize the browser



Q4 How student can upload answer using mobile browser and afraid of closing window.

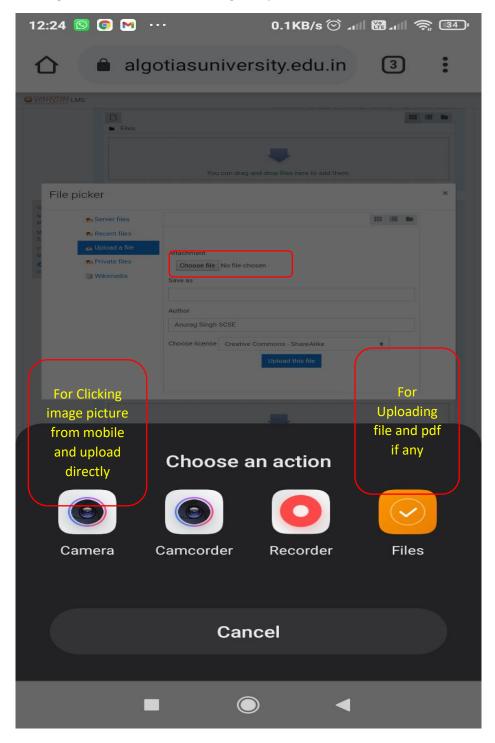
### **Solution:**

1) Student click on below tab for uploading pdf/ images etc





2) Students can directly take picture of their answers and upload directly without converting to pdf in image format. Find attached image for your reference.





Q5 How to enable camera in smart phone for examination using LMS?

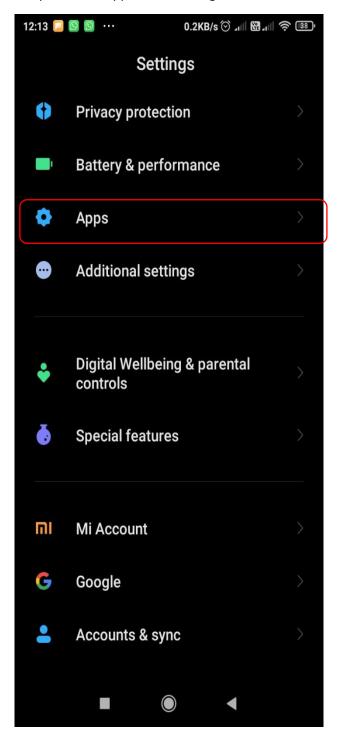
### **Solution:**

I. Click on settings



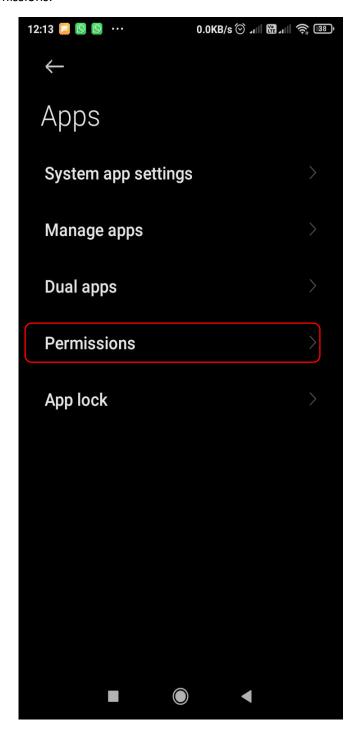


II. Click on Apps. Some phone has Application settings



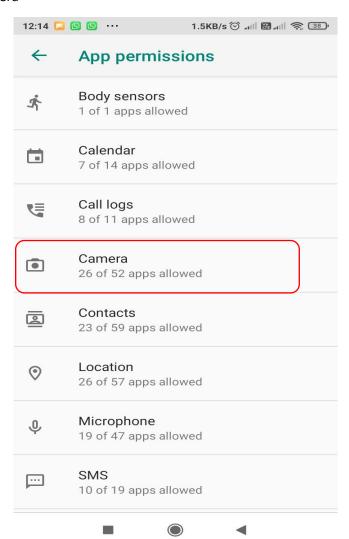


# III. Click on Permissions.



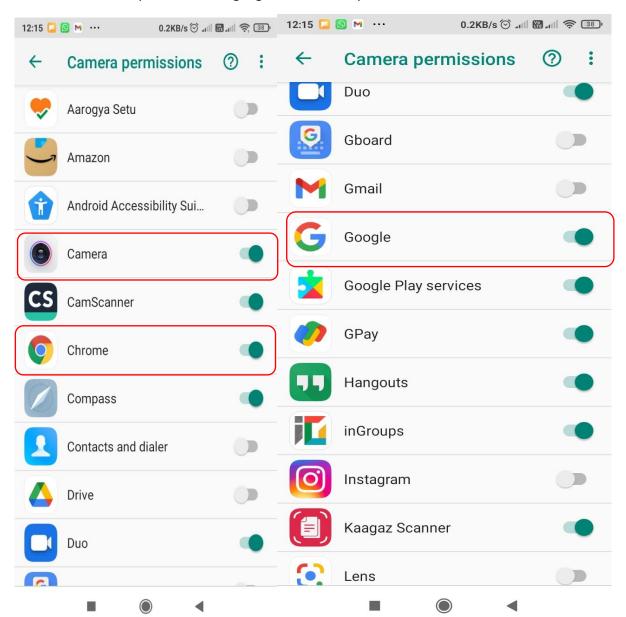


# IV. Click on Camera



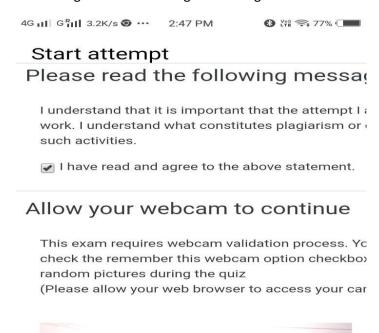


V. Click camera permission and google chrome or any browser to allow

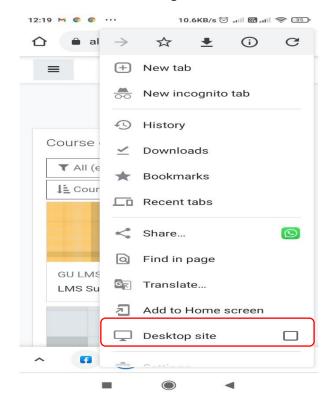




Q6 How to resolve scrolling issue. While using exam using mobile browser?



Solution: Use Desktop site in mobile browser using corner three dots button to use Galgotias LMS.





Q7 Can we change and use browser in many devices?

#### Answer:

No, you cannot use multiple devices and browser for attempting exam. If you do so and close the browser then exam will get over and it will show following restrictions.

