# **Students Services Module within iCloud**

**Step1.** Login to iCloud with university login credentials



Step2. Click on Students services



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3	Administrative Services		
(1)	Apply For ID Card		
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•	Placement Services	welcome to student services , click on dry service on t	the felt side to begin with
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Step3. Applying for ID-Card click to administrative services and click on Apply for ID-Card.

Step4. First Apply and then Edit the details for ID Cards

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Student Services 🍈	Home			
MAIN MENU				
Administrative Services	⊘	🖻 Apply For ID Card		
Apply For ID Card		Application Type *	Admission Year *	Photograph Upload
		Select -	Select -	Choose Files No file chosen
> Edit ID Card			Permanent Address *	City *
Transport Services	⊘			
Library Services	•	Select		
Training Services	•	Re-enrolled student	State *	Postal Code *
Placement Services		Replacement of Lost/Stolen Card		
Financial Services		Replacement of Damaged I-Card	Upload FIR Report for Stolen Identity Card	
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-		Administrative Services	Application Type * Adr	mission Year *	Photograph Upload				
٢		Apply For ID Card	New Student - 2	2017-2018 -	Choose Files No file chosen				
(		Edit ID Card	Present Address • Per	manent Address *	City *				
٢		Transport Services	U-659, Jalvayu Vihar, Pl- 2 Greater Naida-201310	#51,Village:Asagarpur, Post:Satoba	Mathura				
۲		Library Services		to .	Postal Cade I				
		Training Services	Mathura	Jttar Pradesh	281004				
		Placement Services	Blood Group * Upl	oad FIR Report for Stolen Identity					
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## Step5. Fill the details required for ID card and Save



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	Transport Services	o rpur,	Mathura
۷	Library Services	Are you sure?	Postal Coda *
0	Training Services	Save Cancel	281004
	Placement Services	Blood Group * Upload FIR Report for Stolen Identity	
۲	Financial Services	Card Card	
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#### Step7. Edit the details that needs correction for ID Cards

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	Apply For ID Card					the			
	> Edit ID Card					images size (height			
	Transport Services	•				& width also)			
	Training Services	0		Present		than or equal to 500			
	Placement Services	⊘	Contact No	Address	Permanent Address	PX)	Status	Comment	Date/Time
	Financial Services	o	9536841474	U-659,Jalvayu Vihar,Greater Noida, Uttar	#51,Village:Asagarpur:Post Satoha, Mathura, Uttar Pradesh, 281004		Pending		11/03/2021 11:41:46
	Event Participation Informa	tion ©		Pradesh,201310					
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### Step8. You can check the progress of approval of your details

Step9. Students can Check for Library Resource Requirements (Membership Number will be Admission No.)

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MAIN MENU		🕑 Library Resource Requirement			
Administrative Services	•				
> Apply For ID Card		Library Membership Number *	Type of Reference Material Required *	Type of Reference Material *	
			Select	Select -	
Edit ID Card			00001		
Transport Services	•	Title of E- book/book/journal/Conference	Author of Book/Title of Paper in Conference or Journal	Publication of Book/Issue of Journal	
Library Services	•	Proceeding/Project Report/Thesis			
Library Resource Requirement		Edition of Book/Volume of Journal	Year for Publication of Conference	Thesis / Project Report Branch	
Reissuance of Library Resource			Proceeding/Journal	Name	
Training Services	•		Select 🔺		
Training Registration Form		Thesis / Project Report Programme Name	Thesis/Project Report Batch Detail	Issue Date From(Post Request Minimum 1 Day before) *	
> Training Details				(* ?)	
> Weekly Report Submission		Issue Date To			
Completion Formalities		<u> </u>			

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0	MAIN MENU		
	Administrative Services		
	Apply For ID Card	Library Membership Number * Accession no of Resource Required to be issues *	Accession No. *
	Edit ID Card		
	Transport Services	Type of Reference Material  Title of E- book/book/journal/Conference	Issue Date
	Library Services	Select Proceeding/Project Report/Thesis	
٢	Library Resource Requirement	Reissue Date (To) •	
•	Reissuance of Library Resource	<b></b>	
-	Training Services		Save 🖬
8	Training Registration Form	O No data added	
	Training Details		▲ @ ED (1)) @ ENG 17:13 ■
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Step10. Students can fill Training Registration Form and approval by concerned department

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Student Services	Home			
MAIN MENU		Training Registration Form	n	
Administrative Services	♥	Company name *	Supervisor Name *	Contact no *
Apply For ID Card				
Edit ID Card				
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<u> </u>	Administrative Services	Compny name *	City *	State •
	Apply For ID Card			
	Edit ID Card	Pincode	Mentor/Supervisor Name	Designation •
	Library Services	~		
1	Training Services	Contact No *	email id *	Confirmation Letter (Upload)
(1)	Training Registration Form			Choose Files No file chosen
	Training Details	Training Start Date *	Training End Date	Duration (In weeks)
•	Weekly Report Submission			
-	Completion Formalities	Supervisor Name (Institute)	Supervisor Designation (Institute) *	Project Assigned
3	Placement Services	>		Save 🖬
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	Administrative Services	Company name *	Supervisor Name *	Report (From)
	Apply For ID Card			<b>**</b>
	> Edit ID Card	Report (To)	Duration (In weeks)	Report Upload
	Library Services	◆		Choose Files No file chosen
	Training Services	•		Save 🖬
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	Administrative Services	Completion Pormalities	
	Apply For ID Card	Company name • Supervisor Name *	Upload Evaluation Report
٠	> Edit ID Card	Upload Training Report Upload Training Certificate	Any Other Additional Information
۷	Transport Services	Choose Files No file chosen Choose Files No file chosen	
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	Training Services		Save 🖬
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Step11. Academic Information

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8	Administrative Services	Academic Information		
۲	> Apply For ID Card	10th (%/CGPA) *	Year Of Passing (10th) * Select	Board *
	> Edit ID Card	Upload Xth Marksheet	Select XII/Diploma *	Stream *
	Transport Services 😪	Choose Files No file chosen	Select •	
	Library Services C	12th/Diploma(%/CGPA) *	Year Of Passing (12th/Diploma) *	Upload XIIth/Diploma Marksheet *
	Training Services		Select	Choose Files No file chosen
	Academic Information		Select	
-	Financial Services C	Upload CV *	Technical Skills Trained On	Internship (Company Name and Address) *
<b></b>	Event Participation Information	Choose Files No file chosen		
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(		> Apply For ID Card		Bank I Loan A	Bank Name (From where Education Loan Applied) *	Bank Branch Address *		Loan Application Number		
<b>(</b>		> Edit ID Card							1	
۲		Transport Services	⊘	Comp Letter	onents fo is Require	or which D ad	emand	If Any Other (Please Specify)		Amount for which Demand Letter is Required (Rs.)
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## Step12. Requesting for Demand Letter for Education Loan

Step13. Submission of Event Certificates inside and outside the Campus

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<u></u>	MAIN MENU	Event Participation (Within Cam	pus)						
3	Apply For ID Card	Type of the Event •	Level of Event •	Name of the Event *					
	Edit ID Card	Organizing Department	Faculty Coordiantor	Date of the Event(From)					
	Transport Services			<u>**</u>					
۲	Training Services	Date of the Event(To)	No. of Hours for one Day Event	Time (From)					
	Placement Services	o Time (To)	Secure any Position	Upload Certificate of Participation/Award					
	Academic Information		Select	Choose Files No file chosen					
(2)	Demand Letter for Education Loan	Any Other Detail *							
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<u></u>			C Event Participation (Outside Can	npus)				
8	Apply For ID Card	•	College Name *	Address *	Type of the Event *			
۲	Edit ID Card							
	Transport Services	⊘	Level of Event *	Name of the Event *	Organizing Department			
· · · · · · · · · · · · · · · · · · ·	Library Services	•	Faculty Coordiantor	Date of the Event(From)	Date of the Event(To)			
	Placement Services	0						
	Academic Information		No. of Hours for one Day Event	lime (From)				
0	Financial Services	•	Secure any position	Upload Certificate of	Any Other Detail			
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