

No: GU/VC Office/2020-21/IOR-

Date: 08/12/2020

LETTER FOR STUDENTS (IV, VI, VIII & X)

Reference: The UGC vide its letter no D.O 14-8/2020 (CPP-II), dated 05.11.2020

& State Govt. letter No-33896/20/16-1099/270/2020, dated 03.11.2020

Dear Students,

Greetings from Galgotias University! We all are excited to welcome you back to the campus. We are eagerly waiting for you to join offline classes for lab courses (with lot of safety and precautions at both the ends). University has missed energy and enthusiasm of the Galgotias students, which is set to begin again for you soon. Due to ongoing pandemic **COVID-19** and as per the guidelines provided by the State Government & University Grant Commission (UGC) from time to time, we are starting classes in the phase wise manner as mentioned below.

For offline Classes

SN	School	Program	Year/ Semester	opening date	Process Platform
1	Online Registration	All Programmes	<u>IV, VI, VIII & X</u>	12.12.2020- 13.12.2020	I Cloud
2	Offline Registration	All Programmes	<u>IV, VI, VIII & X</u>	13.12.2020- 15.12.2020	Hard copy of Registration Form to be uploaded on LMS
3.	Starting of classes	All Programmes	<u>IV, VI, VIII & X</u>	16.12.2020	MS TEAM

The details of classes shall be available on university website on 15.12.2020.

Note:

1. GU has always been following and implementing all the safety measures as per the guidelines of the UGC, State Government and the Central Government. In addition, it is requested that the students, parents should strictly adhere to the safety protocols followed inside the campus.
2. We are also welcoming the good suggestions from students and their parents to improve ourselves as per your expectations.

3. The detail class schedule for offline and online classes day wise shall be available on university website/iCloud/LMS. For other updates and important information, you may visit university website regularly.
4. We request the kind cooperation of all the stake holders to ensure smooth reopening and functioning of the University, kindly sign the undertaking and upload on your LMS on or before 15th Dec 2020.
5. The Enclosed SOP shall help you to build your confidence. Read SOP carefully and follow
6. Approach Taskforce member from your school for any emergency

University shall help you for your smooth rejoining in the campus. Be Safe

Vice Chancellor
Galgotias University

Consent for Attending Offline (In-campus / Physical)

Classes/Laboratory Odd/Even Semester, Session 2020-21

I, (Name of student), S/o / D/o
(Father's name), R/o (Address).....
having Enrollment No, Admission No..... is a student
ofprogramme for the session 2020-21. I am willing to attend Offline (in-campus)
Classes as scheduled by the university from and declare that:

1. I understand the risks of COVID-19 transmission which exist in the present situation.
2. I am maintaining good health and not having any symptom related to Covid 19 (i.e. Cough / Cold / Fever etc.)
3. I will follow social distancing, will wear mask, will not participate in any gathering, will sanitize / wash hands regularly, will not spit and will use Aarogya Setu app.
4. I will strictly follow all the concerned rules, guidelines and SOP issued by competent authorities (concerned departments of Central Government / State Government, District Administration / University Authorities etc.).
5. I will not attend the classes if I am unwell and displays any symptoms like cough, fever, difficulty in breathing and bodily weakness.
6. I will immediately inform the University authorities and the State Health authorities if any signs of illness appear.
7. Regarding the attending the offline (in-campus) classes, my parents have given their consent.
8. I will submit my COVID Test report at the time of joining the University. Test report should not be more than 3 days prior to joining the university.

Kindly consider my undertaking and permit me for attending Offline (in-campus) classes/laboratory.

Signature of Student.....

Name of the Student:

Mobile No. (Student):

The above undertaking by my son/ daughter /ward bears my concurrence and is binding on me. He/She shall attend the classes/laboratory/project/research work as scheduled by the university.

Place.....

Date.....

Signature of Parents (Father /Mother)

Name:

Mobile No. :

Email id:

Self attested Govt. Id Proof of (Father/Mother)

REGISTRATION FORM
To be filled in BLOCK LETTERS

Programme
 Admission No
 Aadhaar Card No:.....
 Academic Session

Category: - General OBC SC ST Minority

Full Name of the Student

Nationality..... Religion: -

Sex: - Male Female

Father's NameMobile

No.....

Mother's Name Mobile No

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Father's /Mother's Occupation

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Grand Father's Name:..... Mobile No

.....

(Emergency Contact No.....Date of Birth

.....

Blood Group:.....

Correspondence Address

Address

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....

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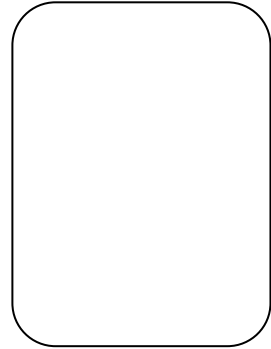
City.....Pin.....

Contact No. (Landline)Student Mob.

No.....

Student's E-mail ID

.....



Father's E-mail

Id.....

Permanent Address

Address

.....

....

.....

..... City

Pin.....

Contact No. (Landline)

Local Guardian Name:.....E-mail

Id:.....

Address.....Mob.

No.....

Date: _____

Signature of the Student

Signature of Parent

Academic Calendar

Winter Semester 2020-2021 (IV, VI, VIII& X)

Month	Date	Day	Events
December	9	Wed	Submission of Course Coordinator List, Creation of DC Folder and Configuration of Google Drive for Division Chair
	10	Thu	Completion of Timetable and freezing in iCloud
	10-11	Thu-Fri	Uploading of Lesson Plan in iCloud
	11	Fri	CC Meeting and MOM to be Submitted through DC-PC-Dean to Dean Academics Points to be discussed - Course Handouts, Question Bank (MCQs, 2 Mark Questions, 5 Mark Questions, 10 Mark Questions mapped with BT Levels, COS and difficulty Level) CO-6 Question Bank -> Open Ended, Case Study, Plan for Activity based assessment, Lesson Plan, e-Content Development (Video and PPT)
	12-13	Fri-Sun	Student Registration for Winter Semester
	12	Sat	Configuration and testing of MS teams
	14 - 15	Mon - Tue	Offline registration
	15	Tue	Last Date for Student Registration without fine
	16	Wed	Commencement of Classes
	22	Tue	CRSelection
	25	Fri	Christmas (Non-Instructional Day)
	26-27	Sat-Sun	Online Instructional day
28 - 31	Mon- Thu	Winter Break	
January	1	Fri	New Year(Non-Instructional Day)
	2	Sat	CR Meeting
	4	Mon	Publish Provisional Detention List
	4 - 8	Mon - Fri	Research Methodology Web series from UCRD
	5	Tue	QCM-1
	6	Wed	Issue of CAT-1 Notification and Date Sheet by COE
	8	Fri	Last date for Submission of Question paper to COE Office, QCM-1 report submission with action taken
	11-15	Mon- Fri	IA-1
	14	Thu	Makar Sankranti (Non-Instructional Day)
	15	Fri	Uploading of all IA 1 marks in iCloud
	15-16	Fri -Sat	Feedback online – 1
	18	Mon	Division Chair Folder Audit
	19	Tue	Hall ticket generation for CAT-1
	21-23	Thu- Sat	CAT-1
	26	Tue	Republic Day (Non-Instructional Day)
	27	Wed	Last Date for Uploading CAT-1 Marks
	29	Fri	CAT-1 Result Analysis, Week Student Identification
30	Sat	Remedial Classes on weekends through online upto CAT 2 starts	
	1	Mon	Publish Provisional Detention List
	1-5	Mon- Fri	IA-2

February	5	Fri	Uploading of all IA 2 marks in iCloud
	6	Sat	CR Meeting
	8 - 12	Mon - Fri	Exploring IPR (UCRD)
	15	Mon	Issue of CAT-2 Notification and Date Sheet by COE
	16-20	Tue- Sat	IA-3
	17	Wed	QCM-2
	19	Fri	QCM - 2 Report submission
	20	Sat	Uploading of all IA 3 marks in iCloud
	25 - 26	Thu -Fri	Feedback online – 2
	25 - 27	Thu - Sat	Division Chair Folder Audit
27	Sat	Hall ticket generation for CAT-2	
March	1	Mon	Publish Provisional Detention List
	2-4	Tue - Thu	CAT-2
	6	Sat	CR Meeting
	8	Mon	Last Date for Uploading CAT-2 Marks
	8 - 12	Mon - Fri	Research fund proposal writing from UCRD
	10	Wed	CAT-2 Result Analysis, Week Student Identification
	11	Thu	Mahashivratri (Non-Instructional Day)
	12	Fri	Remedial Classes on weekends through online upto CAT 3 starts
	15 - 19	Mon- Fri	IA-4
	19	Fri	Uploading of all IA 4 marks in iCloud
	20	Sat	QCM-3
	22	Mon	QCM-3 report submission
	23	Tue	Division Chair Folder Audit / Issue of CAT-3 Notification and Date Sheet by COE
29	Mon	Holi (Non-Instructional Day)	
April	1	Thu	Publish Provisional Detention List
	2	Fri	Good Friday (Non-Instructional Day)
	3	Sat	CR Meeting
	5	Mon	IA5/6 Notification
	5-6	Mon- Tue	Feedback online – 3
	6	Tue	Grievance Handling for Attendance
	7 - 9	Wed -Fri	CAT-3 Assessment
	12	Mon	Plagiarism report submission for Project work / Dissertation / Internship
	12-15	Mon - Thu	Applying national and international research funds (UCRD)
	13	Tue	Last Date for Uploading CAT-3 Marks
	14	Wed	Dr. Ambedkar Jayanti (Non-Instructional Day)
	15	Thu	Division Chair Folder Audit / CAT-3 Result Analysis
	16	Fri	Remedial Classes begins through online during weekends
	17-21	Sat -Wed	Internal Practical marks compilation
	19	Mon	Project work / Dissertation report submission
	21	Wed	Ram Navami(Non-Instructional Day)
	24	Sat	Remedial Classes end / Last Teaching day
	25	Sun	Mahavir Jayanti(Non-Instructional Day)
	26	Mon	ETE Theory Begins
26-30	Mon-Fri	Project work & Dissertation viva voce	
May	3	Mon	Registration of Summer Term
	11	Tue	ETE Theory Last Date
	12	Wed	Summer Term Classes Start
	13	Thu	Eid-ul-Fitar(Non-Instructional Day)
	26	Wed	Buddha Purnima (Non-Instructional Day)

June	11	Fri	Publication of Results Winter 2020-2021
	25	Fri	Summer term Last working Day
	26 – July 5	Sat- Mon	Summer Term Exam
July	14	Wed	Publication of Summer Term Results
	15	Thu	Commencement of Fall semester2021-22
	16	Fri	Vacation Exam Registration Begins
	20 -30	Tue- Fri	Vacation Exams