



**GALGOTIAS  
UNIVERSITY**

**2020**

**CAMPUS GUIDELINES:  
COVID 19**



## **PART-I**

### **S.O.P for Students - Traveling from home to Entry in Galgotias Campus**

1. The students will have to report at Galgotias campus on the pre-decided date and time as per the schedule notified by the college authorities mentioned in the Timetable uploaded Icloud and MS Team
2. Before the student starts the journey for Galgotias campus, he/she will have to **preferably** undergo Rapid Antigen/RTPCR Testing at home town and the Medical certificate. Report of the test of the same shall be submitted at the time of reporting to Galgotias campus. The Rapid Antigen/RTPCR Testing should be done within 3 days from the date of journey.
3. During the travel students are advised to abide by guidelines given from time to time by Government and University for prevention of COVID-19. The common instructions include:
  - a. Students are advised to wear a face mask during the journey to the Galgotias campus, and avoid touching the nose, eyes and mouth especially during travel, and wash/sanitize hands frequently.
  - b. Maintain social distancing norms at all times and avoid touching surfaces while in public places. If a surface is touched by accident, hands must be washed immediately with soap or use sanitizer.
  - c. Avoid crowded zones at the airport, train or bus station and maintain social distancing norms at all times.
  - d. Make digital payments instead of cash payments wherever possible.
  - e. It is preferable to carry own food and water during journey.
4. After reaching GU campus, the students will report to Bag drop and waiting area for sanitization of bags.
5. Immediately afterwards, the students have to report directly to Screening station where they will be screened.
6. At the screening station, they have to submit the original self-declaration by student along with report of RAT/RT-PCR.
7. Installation of Arogya setu app shall be checked at this point.
8. Those students not procuring the test reports or found symptomatic at screening shall not be allowed in the classrooms.
9. The students who are from outside city and staying in hostel shall be quarantined to designated hostel. Quarantined will be monitored for any symptoms.

## **Part-II**

### **S.O.P for Students- Hostel residence**

1. Hostel Admin will allot the rooms in the hostel by following all formalities where the students will have to stay without going anywhere else for said period as per isolation policy (14 days as per guidelines of UP state)
2. The food court shall provide lunch dinner and breakfast as per the SOP. However, for the students placed in isolation/ quarantine, the lunch, dinner & breakfast will be provided by Hostel Administration though the food court in disposable packing. The hostel warden will be the coordinator between the mess and the isolated students.
3. Thermal screening of the students will be done daily in the morning and they will also self-monitor themselves for any symptoms
4. A student developing any symptoms will have to report immediately to hostel authorities (Mr. Vikas Raghav)
5. Crowding should be strictly avoided in the hostel premises.
- 6. The students shall not be allowed to leave the campus.**
7. Outside food/other eatables should be avoided in the hostel premises, however food court facility created in campus can be availed by the students even for parcel service
8. Visitors shall be avoided as far as possible.
9. Online purchases to be avoided to minimize the risk of infection from unknown service provider personnel.
10. The students will have to strictly follow instructions as per SOP otherwise disciplinary action will be initiated against the erring students.
11. Use of Arogya Setu App is mandatory for all students (along with Bluetooth to be on)
12. The students must carry following along with the other essential commodities while reporting to the Hostel for their own safety.
  - a. Face mask (3 layer mask) sufficient in numbers
  - b. Gloves
  - c. Personal Hand sanitizer
  - d. Liquid soap
  - e. Plate/ glass/ Mug/ spoons
  - f. Head cap

### **Part-III**

#### **SOP for Community Areas of Galgotias University in COVID 19 scenario**

##### **SOP for Users in Community Areas:**

1. Use face cover/masks all the time and maintain physical distancing as suggested by UGC/State Government. The students must seat as per designated seating plan.
2. Practice frequent hand washing with soap and water or alcohol-based hand sanitizers before entry and after leaving these places.
3. Basic etiquettes like practice of covering mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow to be strictly followed.
4. Proper disposal of face covers / masks / gloves at designated places after their use at the designated place only
5. Follow the guidelines strictly to reduce the risk of COVID-19 in Community Areas.
6. Do not use these facilities, if you present with the symptoms suggestive of COVID.

##### **SOP for Personnel Providing Services:**

1. Ensure proper cleaning and sanitization of the all community areas before use.
2. Allow entry to only those individuals using face cover/masks.
3. Ensure thermal screening and mandatory hand hygiene of all the individuals at entrance points.
4. Ensure availability of hand washing facilities, hygienic working areas and waste management facilities at these places.
5. Ensure that basic guidelines are strictly followed by the users of these services.
6. Ensure proper cleaning and sanitization of the concerned area after its use/activity.

## **Part IV**

### **SOP for Entry to Academic Areas- Classrooms, Clinical teachings & Library**

#### **A. Classrooms**

The theory lectures will be conducted 3 days offline and three days online to avoid the gathering of students in classrooms till normalcy is restored (physical mode the class rooms shall be occupied with 50% capacity only).

#### **B. Laboratory Practicals**

##### ***1. Mandatory for students:***

- a. Mask
- b. Personal Hand sanitizer
- c. No bags
- d. No apron
- e. No ornaments
- f. Long hair should be tied
- g. Scrubs for students
- h. Gloves
- i. Head cap

##### ***2. Mandatory for Schools***

- a. 60 /70 students (Each division with 60/70 in a way one batch shall not have more than 35 students) shall be divided 2 batches
- b. Each department concerned with clinical teaching/ Lab shall conduct lab in two batches. Each batch shall report 3 days to the campus
- c. The University shall have 6 days working as per the roaster as decided by administration.

##### ***3. Entry to the University***

- a. The movement of the students within the campus has to be restricted to the block wherein their classes/ labs are scheduled.
- b. Temperature checking, hand washing basin and hand sanitizer.
- c. Strict avoidance of elevator use.
- d. Entrance only through stairs to the respective dept/ school
- e. Strictly with I card
- f. Students should strictly not enter the Staff cabins
- g. Labs will be taken by the identified teachers maintaining appropriate social distancing norms during the class.
- h. Students should bring mask, hand gloves and head cap.

##### **4. Attendance shall be taken on app**

##### ***5. Exit from University:***

- a. Students shall leave campus immediately after classes/laboratory courses
- b. Students shall use the stairs only while leaving from the campus
- c. Do not cluster anywhere in the University premises.

### **C) SOP for Library**

#### **SOP for Students:**

1. Use face cover/masks all the time and maintain physical distancing.
2. Practice hand washing with soap and water or alcohol-based hand sanitizers before entry and after leaving the place.
3. Basic etiquettes like practice of covering one's mouth and nose while coughing/sneezing with a tissue /handkerchief/ flexed elbow to be strictly followed.
4. Keep the books you want to return in designated areas after verifying from the librarian.
5. Proper disposal of face covers / masks / gloves at designated places after their use.
6. Follow the guidelines strictly to reduce the risk of COVID-19.
7. Do not use these facilities, if you present with the symptoms suggestive of COVID.

#### **SOP for Personnel Providing Services:**

1. Ensure proper cleaning and sanitization of the concerned area before use.
2. Seats should be marked and blocked to maintain social distancing in the hall.
3. Allow entry to only those individuals using face cover/masks.
4. Ensure temperature screening and mandatory hand hygiene of all the individuals at entrance points.
5. Ensure availability of hand washing facilities, hygienic working areas and waste management facilities at these places.
6. Ensure that basic guidelines are strictly followed by the users of these services.
7. While returning the books, the books shall not be directly stacked in the racks, but sanitized with UV chambers and then kept on the racks.
8. Ensure proper cleaning and sanitization of the concerned area after its use/activity.

### **Part-V SOP for Central Mess & other dining areas like food-court**

#### **SOP for Students for using Central Mess & other dining areas:**

1. Students will use central mess facility as per their allotted time slots.
2. Social distancing shall be followed strictly in the dining hall.
3. All students visiting the central mess/ other dining areas are advised to avoid crowding at these places.
4. Food shall be served at the counter by mess/ canteen staff to avoid unnecessary handling of the utensils.
5. Use face cover/masks all the time except while having meals and maintain physical distancing of at least one meter.
6. Practice hand washing with soap and water or alcohol-based hand sanitizers before entry and after leaving these places.
7. Basic etiquettes like practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow to be strictly followed.
8. Proper disposal of face covers / masks / gloves at designated places after their use.
9. Follow the guidelines strictly to reduce the risk of COVID-19 in Community Areas.
10. Do not use these facilities, if you present with the symptoms suggestive of COVID.
11. Leave the place immediately after having meals and avoid unnecessary gathering/crowding at the dining areas.

#### **SOP for Personnel Providing Services:**

1. All the persons who are at mess/ Food- court must get their covid test done
2. Ensure proper cleaning and sanitization of the concerned area before use.
3. Allow entry to only those individuals using face cover/masks.
4. Ensure temperature screening and mandatory hand hygiene of all the individuals at entrance points.
5. Ensure availability of hand washing facilities, hygienic working areas and waste management facilities at these places.
6. Ensure that the food is ready to serve at the scheduled time to avoid waiting and crowding at these places.
7. Food shall be served by the canteen staff using hand gloves, mask and head cap and students should not be allowed to handle the serving utensils.
8. Ensure that all the staff working in the canteen/central mess are wearing masks, caps and hand gloves and are following all hygienic practices.
9. Ensure that all the staff working in the central mess/canteen are asymptomatic by doing their medical checkup and their daily temperature screening and weekly health checkup is strictly done.
10. Ensure that basic guidelines issued by Govt. for hotels/restaurants including utilization of only upto 50% seating capacity are strictly followed by the users of these services.
11. Ensure proper cleaning and sanitization of the concerned area after its use/activity.

**No: GU/VC Office/2020-21/IOR-06A**
**Date: 19/11/2020**
**LETTER FOR STUDENTS I YEAR UG PROGRAMMES**
**Reference: The UGC vide its letter no D.O 14-8/2020 (CPP-II), dated 05.11.2020**
**& State Govt. letter No-5453/70-3-2020-08(20)/2020, dated 17.11.2020**

Dear Students,

Greetings from Galgotias University! We all are excited to welcome you to the campus. We are eagerly waiting for you to join the offline classes (with lots of safety and precautions at both the ends). **The New Semester shall start from 20<sup>th</sup> Nov 2020 for online classes.**

Due to ongoing pandemic **COVID-19** and as per the guidelines provided by the State Government & University Grant Commission (UGC) the **offline classes shall commence from 26<sup>th</sup> November 2020 as per designated days as indicated below.**

Program	No. of Students	Section	Batch	Admission No.		Working days		Off day
				From	To	Offline	Online	
B.Tech/B.Tech (Hons) Computer Science Engineering	35	A	A1	20SCSE1010041	20SCSE1010415	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	35	A	A2	20SCSE1010420	20SCSE1010659	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	35	B	B1	20SCSE1010007	20SCSE1010339	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	35	B	B2	20SCSE1010112	20SCSE1010149	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	35	C	C1	20SCSE1010348	20SCSE1010670	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	35	C	C2	20SCSE1010003	20SCSE1010314	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	35	D	D1	20SCSE1010354	20SCSE1010660	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	35	D	D2	20SCSE1010011	20SCSE1010328	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	35	E	E1	20SCSE1010329	20SCSE1010646	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	35	E	E2	20SCSE1010005	20SCSE1010350	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	35	F	F1	20SCSE1010351	20SCSE1010663	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	35	F	F2	20SCSE1010014	20SCSE1010300	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	35	G	G1	20SCSE1010301	20SCSE1010671	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	35	G	G2	20SCSE1010006	20SCSE1010401	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	35	H	H1	20SCSE1010409	20SCSE1010669	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	35	H	H2	20SCSE1010012	20SCSE1010296	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	35	I	I1	20SCSE1010298	20SCSE1010668	Mon, Tue & Wed	Sun, Thu & Fri	Sat
	35	I	I2	20SCSE1010001	20SCSE1010403	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	35	J	J1	20SCSE1010424 20SCSE1010002	20SCSE1010700 20SCSE1010408	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	35	J	J2	20SCSE1010414	20SCSE1010704	Sun, Mon & Tue	Wed, Thu & Fri	Sat
35	J	J3	20SCSE1010705	20SCSE1010740	Wed, Thu & Fri	Sun, Mon & Tue	Sat	
3	J	J4	20SCSE1010741	20SCSE1010743	Sun, Mon & Tue	Wed, Thu & Fri	Sat	
B.Tech (Hons) in Computer Science & Engineering with Specialization in Artificial Intelligence & Machine Learning	35	K	K1	20SCSE1180001	20SCSE1180061	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	35	K	K2	20SCSE1180063	20SCSE1180140	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	35	L	L1	20SCSE1010098	20SCSE1180111	Sun, Mon & Tue	Wed, Thu & Fri	Sat



/B.Tech in Artificial Intelligence and Data Science	35	L	L2	20SCSE1180114 20SCSE1050002 20SCSE1320001 20SCSE1010125	20SCSE1180135 20SCSE1050008 20SCSE1320010 20SCSE1290050	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	32	M	M1	20SCSE1140001 20SCSE1010099 20SCSE1310001 20SCSE1300001	20SCSE1140001 20SCSE1290005 20SCSE1310005 20SCSE1300012	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	25	M	M2	20SCSE1180037 20SCSE1050004	20SCSE1180145 20SCSE1050012	Wed, Thu & Fri	Sun, Mon & Tue	Sat
B.Tech/B.Tech (Hons) Civil Engineering / B.Tech/B.Tech (Hons) Mechanical Engineering / B.Tech/B.Tech (Hons) Electrical Engineering/B.Tech/B.Tech (Hons) Electronics & Communications Engineering/B.Tech/B.Tech (Hons) Automobile Engineering / B.Tech/B.Tech (Hons) Electrical & Electronics Engineering / B.Tech in Bio Medical Engineering / <b>B.Tech in Civil Engineering (Construction Technology)</b>	29	N	N1	20SOCE1010001 20SOCE1040001	20SOCE1010029 20SOCE1040002	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	31	N	N2	20SECE1020001 20SECE1050001 20SECE1030001	20SECE1020010 20SECE1050012 20SECE1030013	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	29	N	N3	20SCME1010001 20SCME1050002	20SCME1010027 20SCME1050007	Sun, Mon & Tue	Wed, Thu & Fri	Sat
B.Tech in Computer Science and Engineering (Internet of Things and Cyber Security Including Block Chain Technology) / B.Tech (Hons) in Computer Science & Engineering with Specialization in Cloud Computing & Virtualizations / B.Tech in Computer Science and Business Systems / B.Tech in Computer Science and Engineering (Gaming Technology) / B.Tech in Computer Science and Engineering (Cyber Security)	35	O	O1	20SCSE1010099 20SCSE1310001	20SCSE1290050 20SCSE1310005	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	26	O	O2	20SCSE1300001 20SCSE1050002 20SCSE1030001 20SCSE1140001	20SCSE1300012 20SCSE1050012 20SCSE1030001 20SCSE1140002	Wed, Thu & Fri	Sun, Mon & Tue	Sat
M.Tech in Artificial Intelligence and Data Science/M.Tech CSE with specialization in Artificial Intelligence & Machine Learning	11	A	A1	20SCSE2090001 20SCSE2030009	20SCSE2090006 20SCSE2110003	Mon, Tue & Wed	Thu, Fri & Sat	Sun
M.Tech Communication Engineering	5	A	A1	20SECE2030001	20SECE2030005	Mon, Tue & Wed	Sun, Thu & Fri	Sat
M.Tech Computer Science Engineering	11	A	A1	20SCSE2010001	20SCSE2010011	Mon, Tue & Wed	Sun, Thu & Fri	Sat
M.Tech in Data Science	3	A	A1	20SCSE2100001	20SCSE2100003	Mon, Tue & Wed	Thu, Fri & Sat	Sun
M.Tech Power System Engineering	3	A	A1	20SECE2040001	20SECE2040003	Mon, Tue & Wed	Thu, Fri & Sat	Sun
M.Tech Structural Engineering	3	A	A1	20SOCE2010001	20SOCE2010003	Mon, Tue & Wed	Thu, Fri & Sat	Sun
M.Tech Transport Engineering	9	A	A1	20SOCE2030001	20SOCE2030009	Mon, Tue & Wed	Sun, Thu & Fri	Sat
Diploma in Computer Science & Engineering	35	A	A1	20GPTC4010013	20GPTC4060034	Mon, Tue & Wed	Thu, Fri & Sat	Sun

Diploma in Civil Engineering	23	A	A1	20GPTC4040001	20SOCE1010021	Thu, Fri & Sat	Mon, Tue & Wed	Sun
Diploma in Electrical Engineering	22	A	A1	20GPTC4080001	20GPTC4080022	Mon, Tue & Wed	Thu, Fri & Sat	Sun
Diploma in Mechanical Engineering	27	A	A1	20GPTC4010001	20GPTC4010030	Thu, Fri & Sat	Mon, Tue & Wed	Sun
Diploma in Automobile Engineering	14	A	A1	20GPTC4020001	20GPTC4020016	Mon, Tue & Wed	Thu, Fri & Sat	Sun
Diploma in Electronics & Communication Engineering	6	A	A1	20GPTC4070001	20GPTC4070006	Thu, Fri & Sat	Mon, Tue & Wed	Sun

### In view of above we appeal to all stakeholders that

1. It is requested that the students, parents should strictly adhere to the safety protocols followed inside the campus. We request the kind cooperation of all the stake holders to ensure smooth reopening and functioning of the University.
2. The detail class schedule for online/offline classes day wise shall be available on university website/iCloud/LMS. For other updates and important information, you must visit university website regularly.
3. The Enclosed SOP shall help you to build your confidence. Read SOP carefully and follow the same.
4. Approach Taskforce members for your program during any emergency.  
We welcome you experience joyful learning at GU campus. Be Safe.

### 5. HOSTEL:

As per the rules set by the government bodies to comply with the COVID19 regulations each student will be allocated a SINGLE occupancy rooms only. Since the single occupancy rooms are limited and are being booked by students on first come first serve basis, it is recommended that you book the hostel rooms on priority. The hostel will be open from 26th November 2020 for all students who have booked the hostels. For detail, please see **Annexure-I**.

### Task Force for Off Line Classes

Over all In charges	Dr. R. Venkatesh Babu & Dr. Avadhesh Kumar	pvcdrvb@galgotiasuniversity.edu.in dean.planning@galgotiasuniversity.edu.in
B. Tech –I Year	Dr Sansar Singh Chauhan	dean.firstyearengg@galgotiasuniversity.edu.in
Medical and Allied Sciences, Management, Law & Liberal Education Programs	Dr. A K Jain	dsw@galgotiasuniversity.edu.in
Polytechnic	Mr. K M Dixit	principal.polytechnic@galgotiasuniversity.edu.in

Vice Chancellor  
Galgotias University

## Annexure-I

### HOSTEL

As per the rules set by the government bodies to comply with the COVID19 regulations each student will be allocated a **SINGLE occupancy rooms only**. Since the single occupancy rooms are limited and are being booked by students on first come first serve basis, it is recommended that you book the hostel rooms on priority. The hostel will be open from **26th November 2020** for all students who have booked the hostels.

IN-CAMPUS BOYS / GIRLS HOSTEL FEE (Per Month)		
Occupancy	Hostel Fee (AC)	Hostel Fee (Non-AC)
Single	15,000	10,000

**Note:** • The Hostel Fee does not include Mess Charges. Above rates are applicable till June 2021.

### HOSTEL FACILITIES:

Galgotias In-campus hostels are equipped with the following:

Floor	Room No	Completely Sanitized Facilities
Ground Floor	CR003	Two Badminton courts
Ground Floor	CR001	Squash Court
Ground Floor	CR004	HAIER Smart IoT Laundry
Ground Floor	CR002	World-class Gym
First Floor	CR101	Common TV lounge
First Floor	CR102	Pool Room
Second Floor	CR201	Yoga and Martial arts room
Second Floor	CR202	Table tennis room
Third Floor	CR302	Carom/chess Room
Third Floor	CR301	Dance room
Fourth Floor	CR401	Snooker/Billiards Room
Fourth Floor	CR402	Dart Room
Fifth Floor	CR501	Reading/Study room
Sixth Floor	CR601	Air hockey and foosball Room
* Wi-Fi enabled Hostel		* Medical center with OPD
* Automated snack machine		* Attached Dining hall with services by world-class caterers SODEXO

**Some of the upcoming facilities are as follows**

* PlayStation and Xbox Room	* Music room with equipments
* Futsal ground	* Central Water heating system
* TV Projection/ Theater Room	

**OPTIONS TO PAY THE HOSTEL FEE: For booking of Hostel, Applicant is required to pay 2 Months Advance Hostel Fee through any options written below.**

• **OPTION-I:** Through Demand Draft to be deposited or courier/post at The Office of Admissions, Galgotias University, Plot No 1, Knowledge Park 2, Greater Noida, Gautam Buddh Nagar 201306 Uttar Pradesh, India. Demand Draft should be in favor of Galgotias University Uttar Pradesh payable at New Delhi/ Noida / Greater Noida.

**OR**

• Please bring/attach a copy of your Admission Offer Letter or you may write Applicant ID, Name, Program and Fee Type (Tuition Fee/Hostel Fee) on the back side of Demand Draft.

• **OPTION-III:** Payment via NEFT/RTGS/IMPS mode, please transfer the amount as per below details:

- 
- **Name of Account:** Galgotias University Uttar Pradesh
- **Account Number:** 6420009300000145
- **IFSC Code:** PUNB0642000
- **Bank Name:** Punjab National Bank
- **Branch:** Mid Corporate Branch, Sector-63, Noida
- 
- **Note:** After making the payment via NEFT/RTGS/IMPS mode, you are requested to submit the transaction details on <https://forms.gle/ghwPqjKoiiebJMu46>

• **OPTION-II:** Visit [m.paytm.me/galgotias\\_newstudents\\_web](https://m.paytm.me/galgotias_newstudents_web) to pay the fee via Credit Card/Debit Card/Paytm Wallet/Netbanking/ UPI **OR** visit [www.galgotiasuniversity.edu.in](http://www.galgotiasuniversity.edu.in) and click on "Pay through Paytm" to pay the fee

**Note:**

- The allocation of hostel seats for all IN-CAMPUS hostels will be done by an auto-allocation computerized system and will be on a first come first serve basis.
- The Hostel fee includes Boarding and Lodging only.
- Haier Laundry facility is available in hostels.
- Transport facility from Galgotias Campus 1 to Galgotias Campus 2 included in Hostel fee.
- In-Campus hostels are available for students with stringent safety & security norms in place with all standard facilities. Outside hostel is mostly unauthorized and College/University does not take any responsibility of students taking hostel/accommodation outside the campus.

**To know more about Hostel, Please visit:**  
<https://www.galgotiasuniversity.edu.in/hostel.asp>

For any questions or concerns, please contact Admission Office on **+91 9810162221 / +91 9582847072** or **0120 4370000** and you may contact us through Email on [admission@galgotiasuniversity.edu.in](mailto:admission@galgotiasuniversity.edu.in)

**No: GU/VC Office/2020-21/IOR-06B**
**Date: 19/11/2020**
**LETTER FOR STUDENTS I YEAR UG PROGRAMMES**
**Reference: The UGC vide its letter no D.O 14-8/2020 (CPP-II), dated 05.11.2020**
**& State Govt. letter No-5453/70-3-2020-08(20)/2020, dated 17.11.2020**

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Program	No. of Students	Section	Batch	Admission No.		Working days		Off day
				From	To	Offline	Online	
Bachelor of Business Administration	35	A	A1	20GSOB1010005	20GSOB1010147	Mon, Tue & Wed	Thu, Fri & Sat	Sun
	35	A	A2	20GSOB1010149	20GSOB1010465	Thu, Fri & Sat	Mon, Tue & Wed	Sun
	35	B	B1	20GSOB1010003	20GSOB1010183	Mon, Tue & Wed	Thu, Fri & Sat	Sun
	35	B	B2	20GSOB1010190	20GSOB1010463	Thu, Fri & Sat	Mon, Tue & Wed	Sun
	35	C	C1	20GSOB1010007	20GSOB1010144	Mon, Tue & Wed	Thu, Fri & Sat	Sun
	35	C	C2	20GSOB1010155	20GSOB1010458	Thu, Fri & Sat	Mon, Tue & Wed	Sun
	35	D	D1	20GSOB1010009	20GSOB1010216	Mon, Tue & Wed	Thu, Fri & Sat	Sun
	35	D	D2	20GSOB1010221	20GSOB1010464	Thu, Fri & Sat	Mon, Tue & Wed	Sun
	35	E	E1	20GSFC1020004	20GSOB1010332	Mon, Tue & Wed	Thu, Fri & Sat	Sun
	35	E	E2	20GSOB1010333	20GSOB1010400	Thu, Fri & Sat	Mon, Tue & Wed	Sun
BBA Business Analytics / BBA Marketing & Automobile Management	35	F	F1	20GSOB1090041	20GSOB1090037	Mon, Tue & Wed	Thu, Fri & Sat	Sun
	34	F	F2	20GSOB1090038	20GSOB1060026	Thu, Fri & Sat	Mon, Tue & Wed	Sun
BBA Logistics and Supply Chain / BBA AVIATION	35	G	G1	20SLAM1010002	20SLAM1020007	Mon, Tue & Wed	Thu, Fri & Sat	Sun
	33	G	G2	20SLAM1020008	20SLAM1020039	Thu, Fri & Sat	Mon, Tue & Wed	Sun
Integrated MBA (BBA+MBA)	41	A	A1	20GSOB1030001	20GSOB1030042	Thu, Fri & Sat	Mon, Tue & Wed	Sun
MBA in dual specialization / MBA in Logistics and Supply Chain Management / MBA Aviation Management	35	C	C1	20GSOB2010003	20GSOB2010107	Mon, Tue & Wed	Thu, Fri & Sat	Sun
	35	C	C2	20GSOB2010108	20GSOB2010336	Thu, Fri & Sat	Mon, Tue & Wed	Sun
	35	D	D1	20GSOB2010001	20GSOB2010091	Mon, Tue & Wed	Thu, Fri & Sat	Sun
	35	D	D2	20GSOB2010094	20GSOB2010334	Thu, Fri & Sat	Mon, Tue & Wed	Sun
	35	E	E1	20GSOB2010002	20GSOB2010131	Mon, Tue & Wed	Thu, Fri & Sat	Sun
	35	E	E2	20GSOB2010136	20GSOB2010214	Thu, Fri & Sat	Mon, Tue & Wed	Sun
	27	F	F1	20GSOB2010215	20SLAM2020003	Thu, Fri & Sat	Mon, Tue & Wed	Sun
BBA (Financial Investment Analysis)	15	H	H1	20GSFC1020001	20GSFC1020015	Mon, Tue & Wed	Thu, Fri & Sat	Sun
MBA (Financial Management)	31	B	B1	20GSFC2020001	20GSFC2020034	Thu, Fri & Sat	Mon, Tue & Wed	Sun
B.Com. (Hons)	42	A	A1	20GSFC1010001	20GSFC1010051	Mon, Tue & Wed	Thu, Fri & Sat	Sun

B.Com. (Hons.) International Accounting and Finance	9	A	A1	20GSFC1010029	20GSFC1030009	Thu, Fri & Sat	Mon, Tue & Wed	Sun
B.Com. (Hons) Financial Market	7	A	A1	20GSFC1010007	20GSFC1040007	Mon, Tue & Wed	Thu, Fri & Sat	Sun
M.Com.	4	A	A1	20GSFC2010001	20GSFC2010005	Thu, Fri & Sat	Mon, Tue & Wed	Sun

### In view of above we appeal to all stakeholders that

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Over all In charges	Dr. R. Venkatesh Babu & Dr. Avadhesh Kumar	pvcdrvb@galgotiasuniversity.edu.in dean.planning@galgotiasuniversity.edu.in
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Vice Chancellor  
Galgotias University

## Annexure-I

### HOSTEL

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IN-CAMPUS BOYS / GIRLS HOSTEL FEE (Per Month)		
Occupancy	Hostel Fee (AC)	Hostel Fee (Non-AC)
Single	15,000	10,000

**Note:** • The Hostel Fee does not include Mess Charges. Above rates are applicable till June 2021.

### HOSTEL FACILITIES:

Galgotias In-campus hostels are equipped with the following:

Floor	Room No	Completely Sanitized Facilities
Ground Floor	CR003	Two Badminton courts
Ground Floor	CR001	Squash Court
Ground Floor	CR004	HAIER Smart IoT Laundry
Ground Floor	CR002	World-class Gym
First Floor	CR101	Common TV lounge
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Fourth Floor	CR401	Snooker/Billiards Room
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Fifth Floor	CR501	Reading/Study room
Sixth Floor	CR601	Air hockey and foosball Room
* Wi-Fi enabled Hostel		* Medical center with OPD
* Automated snack machine		* Attached Dining hall with services by world-class caterers SODEXO

**Some of the upcoming facilities are as follows**

* PlayStation and Xbox Room	* Music room with equipments
* Futsal ground	* Central Water heating system
* TV Projection/ Theater Room	

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**Note:**

- The allocation of hostel seats for all IN-CAMPUS hostels will be done by an auto-allocation computerized system and will be on a first come first serve basis.
- The Hostel fee includes Boarding and Lodging only.
- Haier Laundry facility is available in hostels.
- Transport facility from Galgotias Campus 1 to Galgotias Campus 2 included in Hostel fee.
- In-Campus hostels are available for students with stringent safety & security norms in place with all standard facilities. Outside hostel is mostly unauthorized and College/University does not take any responsibility of students taking hostel/accommodation outside the campus.

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**No: GU/VC Office/2020-21/IOR-06C**
**Date: 19/11/2020**
**LETTER FOR STUDENTS I YEAR UG PROGRAMMES**
**Reference: The UGC vide its letter no D.O 14-8/2020 (CPP-II), dated 05.11.2020**
**& State Govt. letter No-5453/70-3-2020-08(20)/2020, dated 17.11.2020**

Dear Students,

Greetings from Galgotias University! We all are excited to welcome you to the campus. We are eagerly waiting for you to join the offline classes (with lots of safety and precautions at both the ends). **The New Semester shall start from 20<sup>th</sup> Nov 2020 for online classes.**

Due to ongoing pandemic **COVID-19** and as per the guidelines provided by the State Government & University Grant Commission (UGC) the **offline classes shall commence from 26<sup>th</sup> November 2020 as per designated days as indicated below.**

Program	No. of Students	Section	Batch	Admission No.		Working days	Working days	Off day
				From	To	Offline	Online	
Bachelor of Physiotherapy	35	A	A1	20SMAS1010001	20SMAS1010037	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	35	A	A2	20SMAS1010038	20SMAS1010072	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	35	A	A3	20SMAS1010073	20SMAS1010108	Sun, Mon & Tue	Wed, Thu & Fri	Sat
Bachelor of Pharmacy	35	A	A1	20SMAS1020001	20SMAS1020038	Mon, Tue & Wed	Thu, Fri & Sat	Sun
	35	A	A2	20SMAS1020039	20SMAS1020074	Thu, Fri & Sat	Mon, Tue & Wed	Sun
	35	A	A3	20SMAS1020075	20SMAS1020105	Mon, Tue & Wed	Thu, Fri & Sat	Sun
B.Sc. Medical Lab Technology	25	A	A1	20SMAS1050001	20SMAS1050035	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	23	A	A2	20SMAS1050036	20SMAS1050063	Wed, Thu & Fri	Sun, Mon & Tue	Sat
B.Sc Cardiovascular Technology	32	A	A1	20SMAS1040001	20SMAS1040032	Mon, Tue & Wed	Sun, Thu & Fri	Sat
D.Pharm (Diploma in Pharmacy)	18	A	A1	20SMAS4010001	20SMAS4010018	Thu, Fri & Sat	Mon, Tue & Wed	Sun
Bachelor of Optometry	16	A	A1	20SMAS1030001	20SMAS1030016	Wed, Thu & Fri	Sun, Mon & Tue	Sat
Masters of Pharmacy (Pharmaceutics)	12	A	A1	20SMAS2020001	20SMAS2020012	Mon, Tue & Wed	Sun, Thu & Fri	Sat
M.Sc. (Cardio Vascular Technology)	3	A	A1	20SMAS2050001	20SMAS2050003	Sun, Mon & Tue	Wed, Thu & Fri	Sat
Masters in Optometry	3	A	A1	20SMAS2040001	20SMAS2040003	Sun, Mon & Tue	Wed, Thu & Fri	Sat
Master of Physiotherapy (M.P.T)	3	A	A1	20SMAS2010001	20SMAS2010003	Sun, Mon & Tue	Wed, Thu & Fri	Sat
B.Sc. (Nursing)	35	A	A1	20GSON1010001	20GSON1010036	Mon, Tue & Wed	Thu, Fri & Sat	Sun
	35	A	A2	20GSON1010037	20GSON1010071	Thu, Fri & Sat	Mon, Tue & Wed	Sun
	33	A	A3	20GSON1010072	20GSON1010104	Mon, Tue & Wed	Thu, Fri & Sat	Sun

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### **Task Force for Off Line Classes**

Over all In charges	Dr. R. Venkatesh Babu & Dr. Avadhesh Kumar	pvcdrvb@galgotiasuniversity.edu.in dean.planning@galgotiasuniversity.edu.in
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## Annexure-I

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**OR**

• Please bring/attach a copy of your Admission Offer Letter or you may write Applicant ID, Name, Program and Fee Type (Tuition Fee/Hostel Fee) on the back side of Demand Draft.

• **OPTION-III:** Payment via NEFT/RTGS/IMPS mode, please transfer the amount as per below details:

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No: GU/VC Office/2020-21/IOR-06D

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				From	To	Offline	Online	
Integrated BA+ LLB (Hons.)	35	A	A1	20GSOL1020011	20GSOL1020111	Mon, Tue & Wed	Thu, Fri & Sat	Sun
	34	A	A2	20GSOL1020112	20GSOL1020030	Thu, Fri & Sat	Mon, Tue & Wed	Sun
	25	B	B1	20GSOL1020031	20GSOL1020069	Mon, Tue & Wed	Thu, Fri & Sat	Sun
	22	B	B2	20GSOL1020076	20GSOL1030055	Thu, Fri & Sat	Mon, Tue & Wed	Sun
Masters of Law (LL.M.)	43	A	A1	20GSOL2010001	20SMAS2020012	Mon, Tue & Wed	Thu, Fri & Sat	Sun
Integrated BBA + LLB (Hons.)	25	A	A1	20GSOL1030009	20GSOL1030040	Thu, Fri & Sat	Mon, Tue & Wed	Sun
	28	A	A2	20GSOL1030041	20GSOL1030038	Mon, Tue & Wed	Thu, Fri & Sat	Sun
Bachelor of Law (LLB) (Hons.)	34	A	A1	20GSOL1010001	20GSOL1010035	Mon, Tue & Wed	Sun, Thu & Fri	Sat

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## Annexure-I

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BA Journalism & Mass Communication	25	A	A1	20SMCS1010001	20SMCS1010025	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	23	A	A2	20SMCS1010026	20SMCS1010049	Wed, Thu & Fri	Sun, Mon & Tue	Sat
MA Journalism & Mass Communication	6	A	A1	20SMCS2010001	20SMCS2010006	Sun, Mon & Tue	Wed, Thu & Fri	Sat
B.A (Hons) English	34	A	A1	20SAHS1030001	20SAHS1030036	Sun, Mon & Tue	Wed, Thu & Fri	Sat
B.A (Hons) Political Science	27	A	A1	20SAHS1050001	20SAHS1050028	Wed, Thu & Fri	Sun, Mon & Tue	Sat
B.A (Hons) Economics	22	A	A1	20SAHS1020001	20SAHS1020024	Sun, Mon & Tue	Wed, Thu & Fri	Sat
B.A(Hons) Applied Psychology	14	A	A1	20SAHS1010001	20SAHS1010014	Wed, Thu & Fri	Sun, Mon & Tue	Sat
Bachelor of Education (B.Ed.)	18	A	A1	20GSOE1010001	20GSOE1010018	Mon, Tue & Wed	Sun, Thu & Fri	Sat
BCA Industry Oriented Program	8	A	A1	20SCSE1040028	20SCSE1210010	Sun, Mon & Tue	Wed, Thu & Fri	Sat
Integrated BCA + MCA	12	A	A1	20SCSE1110001	20SCSE1110012	Wed, Thu & Fri	Sun, Mon & Tue	Sat
BCA in Multimedia & Animation	5	A	A1	20SCSE1040027	20SCSE1220004	Sun, Mon & Tue	Wed, Thu & Fri	Sat
BCA	35	A	A1	20SCSE1040001	20SCSE1040040	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	35	A	A2	20SCSE1040041	20SCSE1040077	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	39	A	A3	20SCSE1040078	20SCSE1040117	Wed, Thu & Fri	Sun, Mon & Tue	Sat
MCA	35	A	A1	20SCSE2030001	20SCSE2030040	Sun, Mon & Tue	Wed, Thu & Fri	Sat
	29	A	A2	20SCSE2030041	20SCSE2030103	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	41	A	A2	20GPTC4060035	20GPTC4060075	Sun, Mon & Tue	Wed, Thu & Fri	Sat
B.Sc (Hons) Computer Science	34	A	A1	20SCSE1100001	20SCSE1100034	Wed, Thu & Fri	Sun, Mon & Tue	Sat
M.Sc Computer Science	4	A	A1	20SCSE1050001	20SCSE1050009	Wed, Thu & Fri	Sun, Mon & Tue	Sat
B.Sc (Hotel Management)	12	A	A1	20GSOH1010001	20GSOH1010014	Sun, Mon & Tue	Wed, Thu & Fri	Sat
Bachelor in Hotel Management	20	A	A1	20GSOH1020001	20GSOH1020020	Wed, Thu & Fri	Sun, Mon & Tue	Sat
Bachelor of Tourism Administration	6	A	A1	20GSOB1100001	20GSOB1100006	Sun, Mon & Tue	Wed, Thu & Fri	Sat
B.Sc (Hons) Chemistry	14	A	A1	20SBAS1020001	20SBAS1020020	Wed, Thu & Fri	Sun, Mon & Tue	Sat
B.SC (HONS) MATHEMATICS	14	A	A1	20SBAS1130001	20SBAS1130014	Sun, Mon & Tue	Wed, Thu & Fri	Sat
B.Sc (Hons) Microbiology	13	A	A1	20SBAS1060001	20SBAS1060013	Wed, Thu & Fri	Sun, Mon & Tue	Sat
B.Sc (Hons) Zoology	13	A	A1	20SBAS1010004	20SBAS1070017	Sun, Mon & Tue	Wed, Thu & Fri	Sat

B.Sc (Hons) Physics	12	A	A1	20SBAS1030001	20SBAS1030012	Wed, Thu & Fri	Sun, Mon & Tue	Sat
B.Sc (Hons) Biomedical Science	10	A	A1	20SBAS1070001	20SBBS1050005	Sun, Mon & Tue	Wed, Thu & Fri	Sat
B.Sc (Hons) Forensic Sciences	32	A	A1	20SBAS1010001	20SBAS1010034	Wed, Thu & Fri	Sun, Mon & Tue	Sat
B.Sc. Medical Biotechnology	15	A	A1	20SBBS1040001	20SBBS1040016	Sun, Mon & Tue	Wed, Thu & Fri	Sat
B.Sc. Nutrition and Dietetics	12	A	A1	20SBBS1030001	20SBBS1030008	Wed, Thu & Fri	Sun, Mon & Tue	Sat
M.Sc Microbiology	18	A	A1	20SBAS1140001	20SBAS1140018	Sun, Mon & Tue	Wed, Thu & Fri	Sat
M.Sc. Forensic Sciences	18	A	A1	20SBAS2010001	20SBAS2010018	Wed, Thu & Fri	Sun, Mon & Tue	Sat
M. Sc Chemistry	7	A	A1	20SBAS2050001	20SBAS2050007	Sun, Mon & Tue	Wed, Thu & Fri	Sat
M. Sc Bio Chemistry	4	A	A1	20SBAS2060001	20SBAS2060004	Wed, Thu & Fri	Sun, Mon & Tue	Sat
M.Sc. Medical Biotechnology	7	A	A1	20SBBS2020001	20SBBS2020007	Sun, Mon & Tue	Wed, Thu & Fri	Sat
B.Sc (Hons) Agriculture	35	A	A1	20SBAS2080001	20SOAG1010028	Wed, Thu & Fri	Sun, Mon & Tue	Sat
	41	A	A2	20SOAG1010029	20SOAG1010069	Sun, Mon & Tue	Wed, Thu & Fri	Sat
B.Sc in Fashion and Design	3	A	A1	20GSOA1090001	20GSOD1090001	Wed, Thu & Fri	Sun, Mon & Tue	Sat

### In view of above we appeal to all stakeholders that

1. It is requested that the students, parents should strictly adhere to the safety protocols followed inside the campus. We request the kind cooperation of all the stake holders to ensure smooth reopening and functioning of the University.
2. The detail class schedule for online/offline classes day wise shall be available on university website/iCloud/LMS. For other updates and important information, you must visit university website regularly.
3. The Enclosed SOP shall help you to build your confidence. Read SOP carefully and follow the same.
4. Approach Taskforce members for your program during any emergency.  
We welcome you experience joyful learning at GU campus. Be Safe.

### 5. HOSTEL:

As per the rules set by the government bodies to comply with the COVID19 regulations each student will be allocated a SINGLE occupancy rooms only. Since the single occupancy rooms are limited and are being booked by students on first come first serve basis, it is recommended that you book the hostel rooms on priority. The hostel will be open from 26th November 2020 for all students who have booked the hostels. For detail, please see **Annexure-I**.

### Task Force for Off Line Classes

Over all In charges	Dr. R. Venkatesh Babu & Dr. Avadhesh Kumar	pvcdrvb@galgotiasuniversity.edu.in dean.planning@galgotiasuniversity.edu.in
B. Tech –I Year	Dr Sansar Singh Chauhan	dean.firstyearengg@galgotiasuniversity.edu.in
Medical and Allied Sciences, Management, Law & Liberal Education Programs	Dr. A K Jain	dsw@galgotiasuniversity.edu.in
Polytechnic	Mr. K M Dixit	principal.polytechnic@galgotiasuniversity.edu.in

Vice Chancellor  
Galgotias University

## Annexure-I

### HOSTEL

As per the rules set by the government bodies to comply with the COVID19 regulations each student will be allocated a **SINGLE occupancy rooms only**. Since the single occupancy rooms are limited and are being booked by students on first come first serve basis, it is recommended that you book the hostel rooms on priority. The hostel will be open from **26th November 2020** for all students who have booked the hostels.

IN-CAMPUS BOYS / GIRLS HOSTEL FEE (Per Month)		
Occupancy	Hostel Fee (AC)	Hostel Fee (Non-AC)
Single	15,000	10,000

**Note:** • The Hostel Fee does not include Mess Charges. Above rates are applicable till June 2021.

### HOSTEL FACILITIES:

Galgotias In-campus hostels are equipped with the following:

Floor	Room No	Completely Sanitized Facilities
Ground Floor	CR003	Two Badminton courts
Ground Floor	CR001	Squash Court
Ground Floor	CR004	HAIER Smart IoT Laundry
Ground Floor	CR002	World-class Gym
First Floor	CR101	Common TV lounge
First Floor	CR102	Pool Room
Second Floor	CR201	Yoga and Martial arts room
Second Floor	CR202	Table tennis room
Third Floor	CR302	Carom/chess Room
Third Floor	CR301	Dance room
Fourth Floor	CR401	Snooker/Billiards Room
Fourth Floor	CR402	Dart Room
Fifth Floor	CR501	Reading/Study room
Sixth Floor	CR601	Air hockey and foosball Room
* Wi-Fi enabled Hostel		* Medical center with OPD
* Automated snack machine		* Attached Dining hall with services by world-class caterers SODEXO

**Some of the upcoming facilities are as follows**

* PlayStation and Xbox Room	* Music room with equipments
* Futsal ground	* Central Water heating system
* TV Projection/ Theater Room	

**OPTIONS TO PAY THE HOSTEL FEE: For booking of Hostel, Applicant is required to pay 2 Months Advance Hostel Fee through any options written below.**

<ul style="list-style-type: none"> <li>• <b>OPTION-I:</b> Through Demand Draft to be deposited or courier/post at The Office of Admissions, Galgotias University, Plot No 1, Knowledge Park 2, Greater Noida, Gautam Buddh Nagar 201306 Uttar Pradesh, India. Demand Draft should be in favor of Galgotias University Uttar Pradesh payable at New Delhi/ Noida / Greater Noida.</li> </ul> <p><b>OR</b></p> <ul style="list-style-type: none"> <li>• Please bring/attach a copy of your Admission Offer Letter or you may write Applicant ID, Name, Program and Fee Type (Tuition Fee/Hostel Fee) on the back side of Demand Draft.</li> </ul>	<ul style="list-style-type: none"> <li>• <b>OPTION-III:</b> Payment via NEFT/RTGS/IMPS mode, please transfer the amount as per below details:           <ul style="list-style-type: none"> <li>• <b>Name of Account:</b> Galgotias University Uttar Pradesh</li> <li>• <b>Account Number:</b> 6420009300000145</li> <li>• <b>IFSC Code:</b> PUNB0642000</li> <li>• <b>Bank Name:</b> Punjab National Bank</li> <li>• <b>Branch:</b> Mid Corporate Branch, Sector-63, Noida</li> </ul> </li> <li>• <b>Note:</b> After making the payment via NEFT/RTGS/IMPS mode, you are requested to submit the transaction details on <a href="https://forms.gle/qhwPqjKoiiebJMu46">https://forms.gle/qhwPqjKoiiebJMu46</a></li> </ul>
<ul style="list-style-type: none"> <li>• <b>OPTION-II:</b> Visit <a href="https://m.paytm.me/galgotias_newstudents_web">m.paytm.me/galgotias_newstudents_web</a> to pay the fee via Credit Card/Debit Card/Paytm Wallet/Netbanking/ UPI <b>OR</b> visit <a href="http://www.galgotiasuniversity.edu.in">www.galgotiasuniversity.edu.in</a> and click on "Pay through Paytm" to pay the fee</li> </ul>	

**Note:**

- The allocation of hostel seats for all IN-CAMPUS hostels will be done by an auto-allocation computerized system and will be on a first come first serve basis.
- The Hostel fee includes Boarding and Lodging only.
- Haier Laundry facility is available in hostels.
- Transport facility from Galgotias Campus 1 to Galgotias Campus 2 included in Hostel fee.
- In-Campus hostels are available for students with stringent safety & security norms in place with all standard facilities. Outside hostel is mostly unauthorized and College/University does not take any responsibility of students taking hostel/accommodation outside the campus.

**To know more about Hostel, Please visit:**  
<https://www.galgotiasuniversity.edu.in/hostel.asp>

For any questions or concerns, please contact Admission Office on **+91 9810162221 / +91 9582847072** or **0120 4370000** and you may contact us through Email on [admission@galgotiasuniversity.edu.in](mailto:admission@galgotiasuniversity.edu.in)